



Lalit Narayan Mishra College of Business Management

(Affiliated and Approved by UGC & All India Council for Technical Education)

An Autonomous College under B.R. Ambedkar Bihar University

NAAC Accredited with B++

Muzaffarpur

Ref. D.D.57/25

Date 25.11.2025

Circular

Fee Refund Policy 2024 -25 reg.

In accordance with UGC Notification No.D.O.No.F-2-71/2022(CPP-II) dated 3rd July 2023 and D.O No. F-2-71/2022(CPP-II) (C-114546) dated 12 June 2024, the college has implemented the following fee refund policy for the Academic Year 2024-25:

1. Last date of admission to any of the UG and PG programs of the college is 30th September 2024.

2. Refund policy:

- This policy shall be applicable to all the undergraduate and post graduate programs run by the college.
- The provisions contained in the policies shall come into force with immediate effect and shall have regulatory force on extent as well as future grievances over issues and matter covered here in.

3. Withdrawal Request:

- Student must submit a written application to withdraw himself/herself from their enrolled program, including a clear explanation of their reasons for withdrawal.

4. Fee Refund:

- A processing fee of Rs.1000/- will be deducted from the fees paid for a student cancelling admission between 1st October 2024 and 30th October 2024. Such refund will be credited to students bank account.
- No refund of fees will be made if admission is cancelled by the student after 31st October 2024.

5. The UGC has notified the Redressal of Grievances of Students Regulations, 2023 wherein "delay in our denial of the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus subject to guidelines if any issued by the Commission from time to time" has been defined as one of the grievances. In case a student is dissatisfied or has a grievance concerning fee refund he/she may approach to the Grievance Redressal Cell of the college. Details are available on the college website www.lnmcbm.org /www.lnmcbm.ac.in.


25/11/25

(Manish Kumar)

Director

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