

# **SELF STUDY REPORT (SSR) FOR NAAC ACCREDITATION (1<sup>ST</sup> Cycle)**

**Submitted to:**



**National Assessment and Accreditation Council (NAAC)**

**TRACK ID - BRC0NN23643**

**Submitted By:**



**LALIT NARAYAN MISHRA COLLEGE OF BUSINESS MANAGEMENT**

**Muzaffarpur, Bihar**

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## PREFACE

Lalit Narayan Mishra College of Business Management (L.N. MISHRA COLLEGE OF BUSINESS MANAGEMENT), Muzaffarpur (Bihar), popularly known as L.N.Mishra College of Business Management, Muzaffarpur was established in the year 1973, is the pioneer business school in Eastern region of India, catering to the needs of the students, researchers, business enterprises and other stakeholders of the state and country. Quality Social Change is the consequences of dream with awaken eyes. A dream to uplift the society through quality and pragmatic education was true vision of Pt. Lalit Narayan Mishra, Former Minister of Railways, Government of India. After his unfortunate demise, the vision got shape of Mission by Dr. Jagannath Mishra, Former Chief Minister, Bihar and Former Union Minister and came in reality for new generation institutes of national importance in higher education. Among these, the college offers courses in Information Technology (IT), Management and Education at par with national and international excellence. It caters the aim of its Chairman, Dr. Jagannath Mishra to build a sound foundation of knowledge, strive for excellence and enhance creativity in the academic environment.

Located at Bhagwanpur Chowk, Muzaffarpur, the College campus spreads over an area of 5.74 acres and an art of state infrastructure having hefty no. of under graduate and post graduate students professionally and technologically superior and ethically strong, who in turn, shall endow their perceptive contribution in quality improvement of human race and surroundings.

The College has constantly been evolving policies and programmes which make this institution an addition to the national resources in higher education. Courses offered by the college play vital role in national progress and development. The aim is to impart meaningful education to conduct research of the highest standard and to provide leadership in technological innovation for the industrial growth of the country leading to BBA, MBA, BCA, MCA and B.Ed. degrees. To the untiring journey towards becoming globally competitive, the College has become an

authorized examination centre of Cambridge English Language Assessment (a part of Cambridge University, U.K.). Our students are serving multinational companies in various capacities across the globe. Apart from the business, our alumni also giving their valuable contribution and support to every sphere of life. The institution strongly focuses on entrepreneurship development with the objective of self-employment. For the purpose, required skill and approach are deeply embedded in course participants with the help of committed management and faculty members and support staff.

### EXECUTIVE SUMMARY

Lalit Narayan Mishra College of Business Management (L.N. MISHRA COLLEGE OF BUSINESS MANAGEMENT), Muzaffarpur (Bihar), popularly known L. N. Mishra College of Business Management is the premier and one of the oldest management institutions of Eastern India, founded in 1973 in pursuit of professional excellence required to the contemporary need of dynamic and multifaceted surroundings. Since its inception, the institution has traversed a long and momentous journey of challenges, perturbations and resounding accomplishments. College aims at the principles for which Late Lalit Narayan Mishra, the illustrious and worthy son of Bihar, worked during his life-time such as national integration, social justice, secularism, democratic way of life, international understanding and scientific approach to the problems of the society at large. The acuity and fidelity of the founder to the great cause of visualizing the emergence of a truly great institution, the grit and determination of the management and the hard work, expertise and virtuosity exhibited by the learned faculty, have all seen the College come out triumphant against all odds and grow from strength to strength. It was exactly two years after its formation that the College was granted permanent affiliation by the B. R. Ambedkar Bihar University (the then Bihar University). The University Grants Commission (UGC) empanelled the College under section 2F to receive the grants for different development activities in 1982. In the year 1983 the University granted it Autonomous status recognizing the need to allow the management of the College to take vital decisions on its own and maintain its academic standard and professionally manage the affairs of the College. As a token of recognition of the College's excellent performance; approval was accorded by the All India Council for Technical Education (AICTE), New Delhi in 1994.

The institution is committed to provide versatile and resourceful Management, IT and Education practices within a quality education environment that fosters innovation, entrepreneurship and cognition ensuring a promising career. The College runs Under and Post Graduation courses include Bachelor of

Business Administration , Master of Business Administration (Full Time), Master of Business Administration (Part Time), Bachelor of Computer Applications, Master of Computer Applications (MCA) and Bachelor of Education Degree programmes. The course curriculum has been designed based on Real World Modeling and thus the right mix of theoretical and practical aspects.

In today's dynamic, challenging and multifaceted world consequentially influencing the strategic and operational dimensions of every walk of life with no exception to socio-economic organism. Organizations are compelled to adopt the changes for enhanced and effective control over operations and improving productivity index, the job of management school has become very demanding and difficult. This is an analogy to riding a bicycle-either we keep moving or fall down and virtually sink in oblivion. The College believing in the aphorism "if a thing is worth doing it is worth doing well", has been able to take up the challenges well and by adopting new tools, technology, teaching methods and courses from time to time whenever required. In pursuit of quality improvement and quality assurance, the College has been steadily achieving excellence in management education and bringing up professionalism in management thought and practices.

### **I. Curricular Aspects**

The College has completed four decades of its excellence and has emerged as a dream institution and a vibrant seat of Management, IT and Education learning in Bihar. It can today boast of a well structured, admirably equipped infrastructure with modern teaching aids, infotainment aids, a select band of highly qualified and experienced faculty members, a campus buzzing with students activity and above all an envious band of disciplined, highly talented, motivated and indefatigable learners. These are a few prominent reasons that could lead it to be rated as B+ after a survey made by Business India. On the horizon of performance, Competition Success Review (CSR), a world class magazine, conferred this college with CSR award thrice. The College is at the threshold of becoming a world-class Management and IT education centre making its presence felt at National and

International level. Association with Cambridge English Language Assessment (A wing of Cambridge University, U.K.) is an addition to the endeavor.

The College offers following study programmes

- Master of Business Administration (Full Time)
- Master of Business Administration (Part Time)
- Master of Computer Applications
- Bachelor of Business Administration
- Bachelor of Computer Applications
- Bachelor of Education

## **II - Teaching, Learning and Evaluation**

The main objectives of Lalit Narayan Mishra College of Business Management are not just transmission of knowledge, but as a seat of learning it also aims at generation of knowledge. Research assumes paramount importance from this angle. The College provides support, facilities, environment and encouragement to the faculty and the students actively participate in research activities in the College. Specified activities which are part and parcel of teaching and learning process in the College are following:-

- Curriculum and requirement based classes
- Tutorials
- Workshops / Guest Lectures / Seminars / Symposium / Case studies
- Presentation modes – such as power point and smart classes.
- Regular test & evaluation
- Providing E-education aids like Computers, Internet and Wi-Fi connectivity



- Industrial exposure through visits
- Interactive activities
- Students' feedback analysis and action
- Faculty development programmes through Academic Staff College, various Seminars, Symposia, Workshops, FDPs

**Evaluation** – Evaluation of students is an integral part of course curriculum through various checkpoints at regular intervals.

### **III - Research, Consultancy and Extension**

L.N. Mishra College of Business Management shoulders responsibilities to support faculty members and course participants to undertake research projects beneficial to careers, industry and community. Case writing, Article writing and Publications, Improved Management Practices etc. are some of the common activities at the College. Faculty contribute regularly to different Journals and participate in seminars, symposium, conferences and training courses besides guiding Ph.D. researches. For the assistance of students, researchers and faculty members, the College has separate research committee for each department headed by Director and members. It stocks a large number of Journals, books and research publications to further help researchers. It also extends the facilities and infrastructure to the research students of other institutions. The College has also undertaken some research oriented government plans for the benefits of the society. The College has been empanelled with Department of Adult Education, Govt. of Bihar for concurrent evaluation of its project.

### **IV - Infrastructure and Learning Resources**

Infrastructure and learning resource of our College are as follows :-

- Class Rooms - 20
- Tutorial space – 05

- Multi Utility Hall – 02
- Seminar Hall – 01
- ICT Class Room – 04
- ICT Lab – 04
- Common Room for Girls students – 03
- Common Room for Boys students – 03
- Store Rooms – 04
- Bank and Guest House Building – 1
- Girl's Hostel – 01 (Under construction, ready to be used shortly)
- Canteen space – 01
- Coffee/Tea kiosk - 01
- Library – 03
- Faculty Room – 04
- Administrative office Rooms – 07
- Placement Cell Room – 01
- Chairman's Chamber – 01
- Director's Chamber – 1
- Additional Director Chamber – 1
- Registrar Chamber -1
- Art & Craft Resource Center – 01
- Science Lab – 01

- Psychology Resource Center – 01
- Music Room – 01
- Toilets – 30
- Health and Physical Resource Center- 01

**V – Student Support & Progression**

- IQAC
- Industrial Visit
- Anti Ragging Cell
- Sexual Harassment Prevention Cell
- Grievance Redressal Cell
- Career and Counseling Cell
- Placement Cell
- Cultural Cell
- Sports Cell
- Extracurricular Activities
- Canteen
- Safe drinking water facilities
- Index and E-journal
- Welfare scheme for pre specified segments
- Computers with internet facilities
- Library with proper seating arrangements
- All weather approach road
- Ramp for Physically Challenged
- Health Center

- First Aid

#### **VI – Governance, Leadership and Management**

Chairman, Director, Registrar, Faculty members of various disciplines and members of various committees and Cells are committed to accomplish pre stated vision, mission and goals. Mutual discussion, consensus decisions, delegation of well defined authority and responsibility, feedback and reviews are common practices to carry on governance, leadership and management.

#### **VII – Innovation and best practices**

##### **Best Practices – I**

- To create skilled professional for emerging and challenging market environment
- Well blend of need based and conventional pedagogy
- Focus on training and live projects
- To bridge the gap between the theoretical and practical perspectives

##### **Best Practices – II**

##### **Institute-student interaction**

- Two way communication
- Focus on Group Discussion, Role Playing, Case Study, Simulation, Management Games, Presentation, Debate, Extempore, Doubt Clearing Sessions etc.
- Relevant industrial exposure and discussion on facing problems and probable solution
- To handle various educational aids and assistance

## SWOC Analysis

### Strengths:

1. L. N. Mishra College of Business Management is well known for its educational excellence from more than four decades. The college started its journey in 1973 towards a voyage of value driven education in professional and technical ambit with a clear vision & mission and currently is one of the eminent colleges in state & country.
2. The college has cutting edge in Management, I.T. & Education through continuous improvement by world class practices in inculcating and disseminating quality and purposeful knowledge.
3. The placement cell of the institution is very efficient and agile, having good interface between business and academic parlance with a track record of 80-90%. Placement every year.
4. Alumni of the college have been spread throughout the globe and acquired key position in various domains of profession & Society. They are in constant touch with college via electronic means and annual meeting, providing requisite insights to improve and update college and students quality benchmark.
5. College invites industries and professional bodies with untiring efforts and robust relationship. This facilitates training & placement of students on non-intervening basis.
6. Faculties are one of the key resources of institution. They are highly educated and experienced, comply the norms of national & international standards. Most of them have Ph.D. degree and serving as Ph.D. guides. Some others are NET qualified and pursuing their Ph.D.
7. The faculties have contributed in the field of Knowledge, Skill and problem solving approach of repute, voluntary and sponsored research work, book writing, sharing insights and ideas in national & international conferences and seminars.

8. College is authorized Nodal centre for Cambridge University, U.K. imparting basic & higher English language skill to convert prospective professionals communicatively sound.

9. The college constantly takes effort to imparting required skills to students, currently applicable to markets through regular arrangement of soft skill training, workshops, case study, seminars, conferences, symposium, decision making and problem solving skill in course participants.

10. The college has a modern computerized library with more than 40000 international text books and more than 40 National and International Journals in the streams of Management, IT and Education. It also subscribes to e-Journal Data Base viz. IEEE, JGATE and EBSCO. Staff, ambience and layout are readers friendly.

**WEAKNESS:-**

1. Though the institution is granted autonomous status, many of the activities like restructuring the curriculum as per relevant industrial requirement, depends on university approval which is highly constrained & requires plenty of time

2. Major & Minor Research projects are less handled by faculty members, due to procedural constraints .

3. Industry based consultancy is less emphasized due to lack of industries in this region.

4. More Infrastructural support is required to bridge the required discrepancies.

**OPPORTUNITIES:**

1. L. N. Mishra College of Business Management has Management , Computer Applications and Educational streams which have abundance opportunities in Job markets/self employment , Entrepreneurship and academia.

2. A good number of Multinational and domestic firms are willing and ready to provide relevant training and learning apart , many are visiting campus for Job provision.

3 Participants of course are highly motivated & trimmed to play decisive role in micro & macro economic affairs of state & country.

4. An inclined & favourable environment towards skill India.

5. Increasing number of professional minded aspirants, seeking for good institution locally located.

### **CHALLENGES**

1. Many course aspirants are highly desirous but less deserving, owing to their weak basic education, feeble facilities, linguistic disability specifically in English, poor economic & rural background.

2. To juggle the academic and research work.

3. Due to economic problems, current scenario for professional and technical educations are not overwhelming resulting a little tilt towards competitive exams and other streams. Less admission than assigned poses a threat of funds paucity which creates many constraints.

4. Lack of industrial base in strong presence of business in Bihar creates required professional exposure and experience debacle.

### **Looking Ahead (Future Plan)**

- More smart class rooms with audio-visual aid and advance ICT classes.
- Addition of faculty members.
- Fully automation of campus.
- More courses to be added.
- To drive the College to centre of potential excellence.
- To ensure 100% placement facilities.

## SECTION B: PREPARATION OF SELF-STUDY REPORT

### 1. Profile of the Affiliated/ Constituent College

#### 1. Name and Address of the College:

Name:	LALIT NARAYAN MISHRA COLLEGE OF BUSINESS MANAGEMENT
Address:	Bhagwanpur Chowk Muzaffarpur Pin : 842001 State : Bihar
Website:	<a href="http://www.lnmcbm.org">www.lnmcbm.org</a>

#### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Professor-in-charge	Dr.S.A.Jha	O: 0621-2255905 R: 0621-268388	9431013370	0621-2255905	<a href="mailto:j.shyamanand@gmail.com">j.shyamanand@gmail.com</a> <a href="mailto:info@lnmcbm.org">info@lnmcbm.org</a>
Vice Principal		O: R:			
Steering Committee Co-ordinator	Dr.I.B.Lal	O: 0621-2255905 R:	9955028948	0621-2255905	<a href="mailto:dr_iblal@rediffmail.com">dr_iblal@rediffmail.com</a>

#### 3. Status of the Institution:

Affiliated College ☒

Constituent College

Any other (specify)

#### 4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education ☒

b. By Shift

i. Regular ☒

ii. Day

iii. Evening

#### 5. It is a recognized minority institution?

Yes ☐

No ☒

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.



6. Sources of funding:

Government

Grant-in-aid

**Self-financing** ☒

Any other

7. a. Date of establishment of the college: .....**11.02.1973**..... (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) **Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur (Bihar)** (Self - Financing)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	11/03/1983	
ii. 12 (B)	11/03/1983	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	MBA from AICTE, N Delhi	31.3.1994	For 1 each year	Till date
ii.	MCA from AICTE, N Delhi	17.11.2000	For 1 each year	Till date
iii.	B.Ed. from NCTE	08.1.2010	Valid till further order	Till date
iv.	BBA	28.6.2006	Permanent	Till date
v.	BCA	28.6.2006	Permanent	Till date

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☒ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☒ No ☐

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	23,228 sq.m.
Built up area in sq. mts.	5830 sq.m.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities

• Sports facilities

\* play ground - 1

\* swimming pool - 0

\* gymnasium - 1

• Hostel

\* Boys' hostel NIL

\* Girls' hostel Under Construction (To be ready for use shortly)

Number of hostels 01

\* Working women's hostel N/A

• Residential facilities for teaching and non-teaching staff (give numbers

available — cadre wise)

No

- Cafeteria — Yes
- Coffee/Tea Counter Yes
- Health centre – Yes

First aid, Outpatient, Emergency care facility, Ambulance (On Call)

Health centre staff –

Qualified doctor

Full  
time

☐

Part-time

☒

Qualified Nurse

Full  
time

☐

Part-time

☒

- Facilities like banking, post office, book shops

**Banking facility by UCO Bank**

- Transport facilities to cater to the needs of students and staff No

- Animal house No

- Biological waste disposal Yes

- Generator or other facility for management/regulation of electricity and voltage

1. One Generator of 110 kva
2. One Generator of 20 kva
3. One Generator of 10 kva
4. One Generator of 5 kva

- Solid waste management facility Yes

- Waste water management Yes

- Water harvesting Yes

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	BBA	3 Years	Intermediate	English	264	248
		BCA	3 Years	I.Sc.( Math)	English	234	229
		B.Ed.	2 Years	Graduation	English	100	100
	Post-Graduate	MBA-FT	2 Years	Graduation	English	120	105
		MBA -PT	3 Years	Graduation	English	120	15
		MCA	3 Years	B.Sc. with math at +2	English	30	23
	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes ☒ No ☐

If yes, how many?

6

14. New programmes introduced in the college during the last five years if any?

Yes		No	√	Number	
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Management	Management	1	2	
IT	Information Technology	1	1	
Education	Education	1		

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system-
- b. semester system-
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach -
- b. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☒ No ☐

If yes,

- a. Year of Introduction of the programme(s) 08.01.2010 (dd/mm/yyyy)  
and number of batches that completed the programme -
- b. NCTE recognition details (if applicable)

Notification No.: ERC/7\_103.4(1).15/2009/2912(1)

Date: 08.01.2010 (dd/mm/yyyy)

Validity 2009-10 and onwards.

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: ..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government Recruited	7	1	12	4	33	06	72	10	9	3
Yet to recruit	6	1	10	4	0	0	03	2	0	0
Sanctioned by the Management/ society or other authorized bodies Recruited										
Yet to recruit										

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.						01	01
Ph.D.	01		02		17	03	23
M.Phil.							

PG					18	04	22
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

10

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	6	5	15	4	8	2	8	3
ST	0	0	0	0	0	0	0	0
OBC	137	28	126	50	119	55	70	71
General	270	178	209	205	256	200	179	181
Others	44	17	50	10	44	17	32	12

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	577	143			
Students from other states of India	0	0			
NRI students	0	0			
Foreign students	0	0			
Total					

25. Dropout rate in UG and PG (average of the last two batches)

UG - NIL

PG- NIL

26. Unit Cost of Education numerous

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

Rs. 37053/=

(b) excluding the salary component

Rs.14374/=

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☒ No ☐

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes ☒ No ☐

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☒

28. Provide Teacher-student ratio for each of the programme/course offered

UG 1:30

PG 1:15

29. Is the college applying for

Accreditation: Cycle 1 ☒ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year. 270

32. Number of teaching days during the last academic year 240

(Teaching days means days on which lectures were engaged excluding the examination days)



33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 20/09/2015..... (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) ..... (dd/mm/yyyy)

AQAR (ii) ..... (dd/mm/yyyy)

AQAR (iii) ..... (dd/mm/yyyy)

AQAR (iv) ..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include.  
(Do  
not include explanatory/descriptive information)

## 2. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

**1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

**Vision:** To cumulate, inculcate and diffuse relevant knowledge to empower society with cognitions, application, integration & value generation.

**Mission :** To integrate the institution with society through required and purposeful education, emphasizing technical and professional abilities and skills , not only comprehend to profession but also a wholesome social entity with enlighten mind and soul.

**Goal:** To prepare ousting management & It professionals, Entrepreneurs and Knowledge powerhouses with scholar approach.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

The college develops action plans for various curriculum of the college for effective implementation in the following ways:

- (a) The College has constituted a High Level Committee (HLC) consisting of Principal, senior faculty members and the Registrar of the college. The HLC considers every academic activities of the college, problems related to students, library, examination, admissions, placement, summer training, and others. The HLC meets frequently whenever needed and make strategies for effective implementation of the curriculum.
- (b) The resolutions of the HLC are put before the IQAC which monitors the entire academic activities of the college.
- (c) Teachers are apprised of the decisions of the HLC/IQAC and encouraged to impart the curriculum through innovative methods of teaching such as presentations, case studies, assignments, group discussions, debates, games, workshops, seminars, industrial visits, quality improvement programmes, besides traditional white – board teaching method.
- (d) The college has constituted various committees including College

Academic Council which ensure that the decisions are implemented at the grass-root level under the monitoring and control of IQAC.

- (e) In the mid-term of the semester the progress of syllabus for all papers are evaluated and accordingly steps are taken to complete the syllabus on time.
- (f) The test examinations, assignments and quizzes are conducted regularly for assessment and evaluation of students' progress.
- (g) The college is very much particular and committed for the completion of syllabus, conduct of semester examinations, and publication of results on time.
- (h) Each student is assigned a Mentor for peer – to – peer student-teacher meet who cares the student's personal academic problems in the college.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

The principal of the college organizes periodical meetings of the College Academic Council and teachers to bring about improvements in teaching practices. The teachers of the college receive following support for improving teaching practices and effective implementation of the curriculum as per guidelines of the UGC/AICTE:

- (a) Following the guidelines of UGC and other regulatory bodies, the college encourages its teachers to improve themselves and update their knowledge & teaching practices by participating in the Orientation / Refresher courses of Academic Staff College(s), Seminars, Conferences, Workshops, Quality Improvement Programmes (QIP) organized by various universities/colleges/ or other institutions.
- (b) The college also time-to-time organizes National Seminars, Conferences, Workshops, Memorial Lectures, and other faculty development programmes at its campus so that the teachers/students update their knowledge and get acquainted with the latest emerging trends in their respective discipline / stream.
- (c) The college provides for its teachers with teaching and reference materials like journals, magazines, teaching models, computers, projectors, educational software.
- (d) The college administration ensures that the latest equipments are available in its laboratories and departments.

These supports help in making the curriculum more effective and comprehensive to the faculty and the students.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.**

The following initiatives are in practice for the effective delivery of the curriculum provided by the University or other statutory bodies-

- (a) The college prepares a master routine as per the curriculum. Arrangements of regular

classes, practical classes, periodical classes, test, assignment, group discussion, panel discussions, extempore delivery by the students, quizzes, and internal assessment are managed by the college administration for the effective delivery of the curriculum. We have been making efforts to provide smart class facilities.

- (b) Students' participation in various events such as seminars/conferences/workshops organized by the college.
- (c) Besides the regular classes, the college organizes various guest faculty classes by inviting eminent academicians and the personnel with industrial expertise to share their knowledge with the students and faculty.
- (d) Educational / Industrial trips are organized time-to-time for practical exposure.

#### **1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

The college has taken following initiatives in this regard:

- a. Through Career & Counseling Cell/Placement Cell of the college, we maintain the professional relations to the company's representatives and try to aware about changing world. The change is assigned to a full time Placement Officer of the college who establishes liasioning with industries / institutions for summer training, practical exposure, and placements of the students. The college also organizes Alumni meet every year to have peer conversations of the current students with the passed out employed students who share their job experiences with the current students. They also give tips of success to the students and explains how to overcome the problems after joining the job market.
- b. The college organizes Personality Development and Communication Skill programmes for the students. For this the Placement Cell of the college always remains in close contact with the Personality Development organizations.
- c. The college has been forming industrial linkage and organizes workshops for the students, time-to-time to give practical exposure to the students.
- d. Institution prepares network with different research bodies of the nation for on- job training and also arranges special lectures of the eminent resource persons in the relevant fields.
- e. The faculty members of the college keep themselves in touch with their counterparts at the parent University and other universities and get latest information regarding effective delivery of the curriculum.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

The contribution of the institution and its staff members to the development of the curriculum provided by the University has been very high. It is undertaken in the following ways:

- a) The college is pioneer in conducting MBA, MCA, BBA, BCA, and B.Ed. courses in this parent university. The college first of all pursued the University for framing the syllabus of these courses, because till then none of the colleges of the University was running these courses. On the request of our college University constituted Syllabus committees time-to-time, consisting of the members from the college faculty, eminent faculties from outside university, university representatives. The committee was responsible for designing and developing the curriculum of these courses of the University which was, till then, being run by this college exclusively. Later on, when other colleges started running these courses, they followed our syllabus suo moto, after getting the permission from the University. Later on, whenever changes were required in the syllabus, University constituted the Committee including the members of the faculty of the college.
- b) Following faculty members of the college has been enshrining the syllabus committee, time-to-time:-
  - a. Dr. T.C.Nuwal
  - b. Dr. A. Thakur
  - c. Dr. K. Mishra
  - d. Dr. S.K.S.Jha
  - e. Dr. S. A. Jha
  - f. Dr. A.R.Khan
  - g. Dr. Rakesh Chandra
  - h. Dr. V. Pathak
  - i. Dr. P.K.Tiwary
  - j. Dr. Fahim Iqbal
  - k. Dr. I.B.Lal
  - l. Prof. Vijay Kumar Singh
- c) Dr. S.A.Jha has been the elected member of the Academic Council of the University for three consecutive sessions. The Academic Council of the University governs the Academic Curricula including Syllabus of the University.
- d) The College after getting the feedback from the teacher and students analyses them and then forwards them to the University Modification/ enrichment of the curriculum.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

Yes, the college has developed curricula of its own for its courses it is running, as per guidelines of the university. These courses are – MBA, MCA, BBA, BCA, and B.Ed. After the curriculum is prepared, it is sent to the University Academic Council for approval.

**1.1.7 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- a. By the review of the progress of syllabus in academic/administrative levels time to time.
- b. By the feedback of students and guardian.
- c. By conducting mid-term test, presentations, debates, assignments, group discussions and evaluation of students.
- d. After the final examination, the result is also reviewed, so that it will be needed to improvement in the curriculum and its lesson plan.

## **1.2 Academic Flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

The College has established collaboration with Cambridge University, UK for certification of proficiency in English language. It has been granted authorized nodal centre. We are the Study Centre of Directorate of Distance Education, B.R.A. Bihar University, Muzaffarpur. Our study centre has been granted permission to run following professional and technical courses –

- a) Bachelor in Journalism & Mass Communication
- b) Bachelor in Library & Information Science
- c) PG Diploma in Financial Management
- d) MA in Personnel Mgt & Industrial Rel.
- e) MA in Education
- f) MBA
- g) MCA
- h) BBA
- i) BCA
- j) Master in Library & Information Science
- k) B.A. Hons. in Edu.
- l) M.Sc. (IT)
- m) B.Sc. (IT)

**1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.**

The affiliating university does not permit such a degree.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

The issue of academic flexibility is linked with the broader policy formulations which are shaped by the university/state government/chancellor's office/AICTE. However, the spirit of the academic flexibility is reflected in all the courses run by the college. The college is also planning to start some job oriented courses such as Retail Management, etc. The college has also applied to the MSME, Govt. of India for starting short term job oriented courses under the Prime Minister's dream programme of skill development.

- **Range of Core / Elective options offered by the University and those opted by the college.**

Under various courses run by the college we provide Elective options. The options are available in BBA, MBA, MCA, B.Ed. courses of the College.

- **Choice Based Credit System and range of subject options**

As the affiliating university doesnot prescribe Choice Based Credit System we do not have such courses in vogue till date.

- **Courses offered in modular form**

Courses in modular form are not in practice in the University, so in the college.

- **Credit transfer and accumulation facility**

The University does not provide such facility.

- **Lateral and vertical mobility within and acrossprogrammes and courses**

These are provided in the college. The students can change the Specialisation or elective papers during the run of the course under certain basic conditions.

- **Enrichment courses**

Students are provided enrichment courses for skill development such as communication skill through language lab, proficiency in English language through Cambridge University, UK. Besides, the college has also applied to the MSME, Govt. of India for starting short term job oriented courses under the Prime Minister's dream programme of skill development.

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The programmes of the college are run under self financing scheme. We run following programmes:

MBA (Full Time) 2 Years course

MBA (Part Time) 3 Years course  
MCA 3 Years course  
BCA 3 Years course  
BBA 3 Years course  
B.Ed. 1 Year course

Admission: Admission in the college is made through various entrance tests/interviews. Admission to

- MBA (Full Time) is done through MAT, CAT, CMAT, XAT Score and Personal Interview. The requisite qualification being Graduation in any stream.
- MBA (Part Time) is through Personal Interview. The requisite qualification being Graduation in any stream and 2 years working experience.
- MCA is done through LNMCBM test and Personal Interview. The requisite qualification being Graduation in any Science with Mathematics at +2 level.
- BBA is done through LNMCBM test and Personal Interview. The requisite qualification being Intermediate in any stream.
- BCA is done through LNMCBM test and Personal Interview. The requisite qualification being Intermediate / +2 in Science with Mathematics as one of the subject.
- B.Ed. course is made through the list of students provided by the University who conducts Admission Test. The names of selected candidates are forwarded to the college for admission.

Curriculum: It is designed and prepared by the Committee constituted by the University as per guidelines of UGC/AICTE which is approved by the University Academic Council.

Fee: Fee structure is decided as per guidelines of the Governing Body of the college which is duly approved by the University.

Teacher Qualification: Qualification of teachers is followed as per guidelines of the UGC/AICTE for all the courses.

Salary: Salary to staff is as per guidelines of the UGC and salary for all the courses do not differ, it is uniform for all the courses offered by the college.

### **1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

Yes, the college provides additional skill oriented programmes relevant to regional and global employment markets. Details of such programmes are as follows:-

Communication Skill Development programmes through language lab.

Certification in proficiency in English language by Cambridge English Language Assessment through BEC, a part of University of Cambridge, UK.

Personality Development Programmes conducted every year.

Project work programme at BBA, BCA, MBA and MCA programme which promotes critical thinking, analytical capacity which are useful for the students at the time when they take up research work.

We have provided remedial coaching for providing additional skill for those who are lagging behind for some reasons or the other.



**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?**

University rules do not permit such combination.

### **1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?**

In order to supplement University’s curriculum to ensure that the the academic programmes and Institution’s goals and objectives are integrated we have taken the following steps:

- a) We follow the rules and notifications of the universities and ensure that these are implemented.
- b) We review the syllabus time-to-time to justify it according to the need of local as well as global market, socio-economical, technological, cultural and environmental demand and add to it such components by way of talks, debates, seminars, display of educational films, etc.
- c) In addition to teaching of the core programmes, we supplement it by special talks, seminars, debates and feedbacks from students.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

The college has limitation to modify, enrich and organize the curriculum as suitable as employment market, because it is designed and approved by the upper level college/institution academic council or board of members can recommend for certain changes or modification as per business world. However, the college has linkages with industries and corporate houses to meet the needs of the employment market. For this, college remains in continuous linkages with the executives of various companies. The Placement officer of the college time-to-time invites dignitaries from the industries and corporate houses to have interaction and lessons with the students. These executives also assures some of the students for their job in their organization.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

Notwithstanding the limitations connected with change in the curriculum mentioned above we organize special lectures, debates, group discussions for making students aware about cross cutting issues like Gender Sensitization, Women empowerment, Consumer Protection Act, Investor Awareness Programmes, Financial inclusion programme, Climatic Changes, Environmental Awareness, Human Rights and various other social problems. We organize workshop, seminars, college exhibition, Nukkad Naatak (Street Plays), to aware and motivate the students as well as the society.

**1.3.4 What are the various value-added courses/ enrichment programmes offered to ensure holistic development of students?**

- **Moral and ethical values:** Our college is very much sincere about the moral, ethical and disciplinary turnout of the students. We organize various programmes under the banners of Cultural Committee and Debating Society among the students to gear-up the moral and ethical values with proper disciplinary actions.
- **Employable and life skills:** Employable and better life skills: Today the employment is a major problem among the youths. We have constituted a Career Counseling Cell as well as Placement Cell to motivate the students about the right way of learning and give the information about different opportunities in different streams. Even we also motivate the students towards self employment or entrepreneurship.
- **Better career options:** Our Career Counseling Cell as well as Placement Cell do the job nicely.
- **Community orientation:** Our students participate in different programmes attached to society time to time. Our motto is the personality development of students through social services. We organize awareness programmes for management of natural disasters such as flood, epidemic, earthquake and environmental pollution, AIDS awareness drive, Blood donation campaign, literary and health checking programme, Clean India Programme etc.

**1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

There is both formal and informal mechanism for taking feedback from the students and the industrial partners on the basis of feedback from students, some new aspects in the curriculum such as field trips, oral history, and case studies have been introduced. Educational/ Industrial tours have been revived on the demands of the students.

**1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The IQAC in its periodic meetings reviews and monitors the nature and quality of enrichment programmes. The college with the support of its various bodies like IQAC, High Level Committee (HLC), Placement Cell and Career and Counseling Cell monitor and evaluate the quality of its enrichment programmes.

**1.4 Feedback System****1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

The academic council of the university comprises of the qualified and experienced teachers of different institutions, Deans and Heads of the different faculty are responsible directly for the design and development of the curriculum. Dr. S.A.Jha of our college is an elected member of the Academic Council. Whereas, the college through the Syllabus Committee, duly constituted by the University has designed and prepared the syllabus on its own for various courses run by the college, which is now followed by other management colleges of the university.

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

The college has a formal mechanism to obtain feedback from students and stakeholders on curriculum. We send it to the University for enrichment of the curriculum. We use them internally also to enrich our curriculum by way of organizing special talks, debates, group discussions, seminars, cultural activities concerned with the student demand to enrich the curriculum provided by the university.

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) : Nil**

Any other relevant information regarding curricular aspects which the college would like to include.

## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrollment and Profile

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

##### Publicity:

- Advertisements in Newspapers and Magazines
- College Notice Board
- College Website
- Electronic Media

##### Transparency in Admission Process:

For Admission the college has an Admission Committee who conducts the entire selection and admission process. The Admission process is varied for different courses. For the admission to MBA Two Years Full Time course the admission is made on the basis of MAT Score and Personal Interview. For the admission to MBA Three Years Part Time course the admission is made on the basis of Personal Interview. Admission to MCA, BCA and BBA course is made through LNMCBM test and Personal Interview. Admission to B.Ed. course is made through the list of students provided by the University who conducts Admission Test. The names of selected candidates are forwarded to the college for admission.

The result of selected candidates is displayed on the college notice board as well as on the college website. The candidates are also individually intimated. The college also strictly follows the Government Reservation Policy in admission procedure. The seats remaining vacant are filled in by the subsequent merit lists published on the notice board and website along with individual intimation to the candidates.

#### 2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

##### **Criteria of Admission Process:**

MBA 2 Years Full Time Course: merit list on the basis of Management Aptitude Test (MAT) Score conducted by All India Management Association (AIMA), New Delhi which is followed by Personal Interview. The college also considers CAT Score.

MCA, BCA & BBA Course: Merit list on the basis of +2 marks/ LNMCBM test followed by Personal Interview. For admission to MCA & BCA course Mathematics is mandatory at +2 level.

B.Ed. Course: The parent (affiliating) University conducts common Admission Test

for admission to B.Ed. Course of various colleges of the university. The University forwards the shortlisted candidates to L.N.Mishra College of Business Management for admission.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The minimum percentage of marks for admission at entry level for each course is 50% and maximum percentage of marks is not limited. It is under the purview of B.R.A.Bihar University guidelines. Hence it is uniform for all the colleges of this university.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Yes, there is a mechanism to review the admission process and students profiles annually in this college. An apex committee having senior faculty members of the college does this. During the admission process the committee of senior teachers observes entire process and committee ensures simple mode and transparency in the admission process. The committee also reviews the entry of socially disadvantaged groups and recommends measures to encourage their entry into the college.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

We strictly follow the reservation policy of the central and state government. To fulfill the national commitment of inclusive education, our institution adopts following steps:

**SC/ST/OBC/EBC:** Reservation provision for these categories is followed as per government notification. We follow the following reservation policy :-

- a. 16 percent reservation for SC students.

b. 01 percent reservation for ST students.

c. 18 percent reservation for EBC students.

d. 12 percent reservation for BC students.

e. 03 percent reservation for Women students.

Above mentioned categories with higher marks are included in the merit list. In other words, they are not admitted against the above reserved seats. The college ensures equity and wise access to educate students belonging to the weaker section of the society. Thus, the college attempts to follow the policy of education to all.

We provide financial assistance for the students of weaker and reserved category of the society through the State Welfare Department of Government of Bihar.

Our college is a co-educational college and about 40% of the total students is the girls students. We have constituted Women Cell and Sexual Harassment Prevention Cell under the Chairmanship of a female teacher in order to find quick redressal of any complains related to girl students. This has ensured equal participation of girls students in all activities of our college.

Scholarships and stipends are provided to Minority Community also with support of Government of Bihar.

**Differently abled :** The college encourages the physically challenged candidates to get enrolled in the college. We are liasioning NGOs who work for differently abled sections and request them to encourage such students to join our college. We also provide facilities such as ramps for the convenience of physically challenged students.

**Economically weaker sections:** We assist economically poor students in various ways such as providing books for the entire course

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes		Number of applications		Number of students admitted	Demand Ratio
1	UG	2011-12	775	392	2:1
		2012-13	610	396	1.5:1
		2013-14	700	443	1.5:1
		2014-15	670	336	2:1

Programmes		Number of applications		Number of students admitted	Demand Ratio
2	PG	2011-12	445	185	2.5:1
		2012-13	490	173	22.8:1
		2013-14	509	168	3:1
		2014-15	610	120	5:1
3	B.Ed.	2011-12	455	100	4.5:1
		2012-13	286	100	2.8:1
		2013-14	248	100	2.4:1
		2014-15	206	100	2:1
Ph.D.		-		-	-
Integrated PG Ph.D.		-		-	-
Value added 1 2 3		-		-	-
PG Diploma 1 2 3		-		-	-
Any other 1		-		-	

Programmes	Number of applications	Number of students admitted	Demand Ratio
2			
3			

Variations in result percentage of qualifying examination slightly changes the ratio. However, in B.Ed. course the parent University started the admission procedure and so now the list of selected candidates is being provided by the University.

## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- We follow reservation policy.
- Construction of ramp in different sections of college building.
- Facility of Braille Library is proposed to be established
- We provide assistance through our staff to physically challenged students in our campus.
- Our attitude towards them is very much friendly, helpful and supporting.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, the mechanism of written test, personal interview and counseling prior to admission is suitable method to assess the students' needs in terms of knowledge and skills before the commencement of the programme. We are very much particular and try our best to provide skill oriented education.

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The college provides remedial classes and tutorial classes for bridging the knowledge gap of the enrolled students. Besides, student enrichment programmes consisting of special classes, lectures, guest lectures etc. are also conducted that help students in enhancing their



knowledge to reduce the knowledge gap.

#### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

The college is very much particular in promoting gender sensitiveness, inclusive education and environmental awareness. To cater to these needs we have constituted various dedicated cells that look into the matter. Regarding these issues

- We strictly follow Government's Reservation policy.
- we provide coeducation in such a manner that narrows gender differences
- we organize awareness programmes like special lectures, one day seminars, competitions like debate, essay, group discussions on gender sensitization issues.
- The Counseling committee for girl students makes them aware of the facilities available to them in the college and encourages them to take part in co-curricular and extra-curricular activities.
- Our Ecological committee named as Green and Clean club is very much sensitive to the ecological/environmental factors to make environment eco-friendly. We stress on less use of papers, energy preservation, cleanliness, and hygienic environment.

Our staff and students are well acquainted with this policy and culture of the college.

#### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

We identify the advance learners through the classroom performance, presentations, debate, quizzes, and then discover their learning needs. The learning needs of these advanced learners are addressed through the following methods:

- Special lectures through core faculty and eminent guest faculties from other colleges/universities/industries
- Seminars
- Workshops
- Educational tours

- Taking personal care of such intelligent students by providing reference books and advance learning materials.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

We are very much particular about the attendance in the class rooms and drop outs of students from class rooms. We have made 75% attendance mandatory for filling the examination forms for their university examinations. We strictly follow this rule of university. Regarding this and others we conduct INDUCTION CLASSES for all courses at the start of the new session. It is clearly stated in these induction classes and students are motivated for attendance and reduction of drop outs. To minimize the drop outs we –

Individually intimate students as well as guardians through postal mails, SMS and personal phone calls.

Attendance calculation and analysis of drop outs and identifying the cause of drop outs

Organising Principal/faculty-guardian-student meet regarding dropouts and counseling and motivating both the guardian and student for minimizing the dropouts.

Remedial Act: Providing as much assistance as in the purview of rules and regulations permit as per university/UGC guidelines.

## **2.3 Teaching-Learning Process**

**2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

We follow the academic calendar prepared by the university. Besides, we ourselves also prepare an Academic Calendar. The effort is strictly made to obey the academic plan in every situation but for unavoidable conditions.

The college as-a-whole as well as individual teachers also prepare Teaching Plan for the respective papers/subjects. The plan is put before the HLC as well as IQAC for consideration and approval. After approval the teaching plan is followed which is monitored by IQAC. The next-day class schedule is also displayed on the faculty notice board as well as on college website for the students so that they should come prepared in the class. The academic plan is further decomposed into month and week basis for implementation at grass root level. This lets systematic and prioritized teaching.

Hand bills of class presentations are also given to the students.

The Time Table Committee of the college prepares a Master Time Table well in advance that is displayed on the notice boards and distributed among the students.

The Examination Department of the college displays the examination schedule on notice board and on college website well in advance so that the students could plan their study and examination.

Regarding evaluation students are asked for class room presentation, seminar presentation, classroom tests, group discussions, panel discussion, debates, essays, assignments. Each is monitored and evaluated by respective teacher/group of teachers.

All these activities are done under the continuous surveillance of HLC as well as IQAC.

### **2.3.2 How does IQAC contribute to improve the teaching -learning process?**

We have recently constituted IQAC under the guidelines of UGC. Previously we had HLC which is still continuing. Since its inception IQAC is continuously engaged in monitoring and controlling the activities of the college including academic plan, examination schedules, and others. Wherever found deviations or pitfalls IQAC after conducting meeting take corrective actions. It stresses on smart class besides traditional class room teaching, modern aids of teaching such as Internet, Wi-Fi, LCD Projector, Role playing, games, debates, practical, Industrial and societal exposure of students, etc.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

We have taken steps and are trying to make learning process more student centric in the following ways:

- a) The classroom teaching is not simply delivering the lecture rather it includes lecture – cum – question/answer session, i.e. our class room teaching is mostly dialogue rather than monologue to attract interest of students towards deliberations.
- b) Students are chosen randomly and asked to present Abstracts of classroom deliberations at the end of each class and at the beginning in the next class for the last class lecture. This method makes students to remain conscientious.
- c) Maps, models, charts, posters, diagrams, case studies, situation based analysis, power point presentations etc. are used to make learning process interesting for students.
- d) Workshops among students organized by the respective teachers.
- e) Team-based learning based on specific problems: In the class room group of three to five students is made and each group is assigned problem differently (a case ) and they are asked to study the problem and get the solution methodologically. They have to submit the problem in written with proper documentation and then they are said to present it orally in the class with question answer session.
- f) Students are given assignments with two long answer type questions and 25 objective type questions for each paper. The assignments are evaluated by the respective teachers.
- g) All these are credit based system.

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

We develop the critical approach, scientific temper, creativity among students by the college level competition of Debate, Speech, Group Discussion, recitation, extempore, story writing, paintings, clay modeling, different cultural activities, craft works, participation in college events such as Memorial Lectures, Annual Day, Alumni Meet, Seminar, Conferences etc. Students are asked to make models/ hoardings/ posters/ slogans/ bites/ punch lines/ themes/ message design/ role playing/ simulation for various situations. They are used for the college events also. Added to it, thematic seminars are also organized periodically in which the students are encouraged to participate. The inculcation of secular and scientific temper is inbuilt into the teaching module and are further strengthened by especially providing such focused topics among the discussion groups.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

Time to time faculty development programmes are conducted to update them with new tools and techniques. Our college provides great opportunity for research work with accessibility to EBCSO, IEEE and JGATE. The college also grants Fund and Duty Leave to Faculty members to attend workshops, conferences and seminars organized at various reputed institutions. Faculty members are provided with computers and internet connectivity to surf/browse through various sites providing learning facilities.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

For widening up the horizon of knowledge among the students and teachers, lectures from eminent personalities of their disciplines are organized. For the exposure of our students and faculty to advance level of knowledge and skills we have been organizing seminars, workshops, conferences, symposia on focused issues on a regular basis. Our teachers are actively engaged in research work and participate in the seminars, conferences, workshops and symposia.

**2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/ mentoring/ academic advise) provided to students?**

The college has developed a system to support and guide the students over the years. Career Counseling Cell, Grievance Redressal Cell, Anti-Ragging squad, Prevention/action against sexual harassment of girl students and staff is also functional. We provide academic personal and psycho-socio guidance to the students and listen to their grievances in an empathetic way.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

The faculty members of the college use both traditional/conventional teaching techniques supplemented with audio-visual methods. The College has acquired Smart Boards. As the college also get aspirants from rural background the college teachers use white board – chalk- duster method as well as new teaching aids. The methodology of teaching/ learning process they adopt is interactive class sessions, class room presentations, debates, group discussion, role playing, Case study method, power point presentations etc. The institute has provided LCD projectors,

computers, internet, dustless chalk, marker, OHP, Mike and Sound Box in the class rooms, etc. Time to time in the faculty meetings the management of the college stresses on to adopt latest teaching tools & techniques. All these efforts attract students to remain in the class rooms reducing class drop outs, interest in study, doing innovative works, etc.

**2.3.9 How are library resources used to augment the teaching- learning process?**

Keeping in view the role of library in the curriculum and teaching method we are very much particular for the library. The library is being constantly enriched with new titles, volumes, new edition books, journals and magazines. Availability of these materials encourages and help the students and faculty members to develop reading habit, learning and writing skills. Our attempt is to make our library more reader friendly. The subscription of e-journals (JGate, IEEE, EBSCO) has also helped in updating the knowledge and provides access to latest researches in different disciplines.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

The college does not have to face any challenge in completing the curriculum within the planned time frame and calendar. The lesson plans are accordingly prepared well in advance and strictly monitored and implemented. Class drop outs are approximately zero. Examinations are conducted according to plans following the calendar. Results are published possibly on time. Sometimes few delays are made due to external examiners. Yet, the college takes all efforts to publish the results on time.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The quality of teaching learning process is maintained through continuous monitoring by IQAC.

Continuous evaluation process.

Obtaining feedback from students.

The college has installed CCTV in each class room. Quality of teaching is also monitored and assessed with the help of CCTV.

## 2.4 Teacher Quality

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum**

The college uses to recruit teachers as per guidelines stipulated by UGC/AICTE/NCTE for their respective department for the purpose of appointing the human resource. The competent faculty members are recruited by the recommendation of expert committee appointed by the governing body of the college. Furthermore, the faculty members are encouraged to join Orientation/Refresher course, faculty development programme, and short term training courses to meet the changing requirement of the curriculum. The following are the details of Human Resource available at present.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.						01	01
Ph.D.	01		02		16	03	22
M.Phil.							
PG					19	04	23

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

The college time-to-time advertises the vacancies for various posts of teaching in national news papers, employment news and on its website for the recruitment of faculties. The received application forms are scrutinized and candidates are invited



for interview and other appointment processes. Besides, in certain specific areas experienced and qualified senior faculty members / industry professionals are invited to deliver guest lecture time and again.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	10
HRD programmes	22
Orientation programmes	8
Staff training conducted by the university	0
Staff training conducted by other institutions	2
Summer / winter schools, workshops, etc.	04

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ✓ Teaching learning methods/approaches
- ✓ Handling new curriculum
- ✓ Content/knowledge management
- ✓ Selection, development and use of enrichment materials
- ✓ Assessment
- ✓ Cross cutting issues
- ✓ Audio Visual Aids/multimedia
- ✓ OER's
- ✓ Teaching learning material development, selection and use

The colleges time-to-time organizes short-term (usually one or two days) training programmes to make teachers aware with the curriculum, content and its delivery, assessment, teaching learning material development, case study techniques, use of internet, audio-visual aids, etc. Internet is used to download Open Educational Resources (OER' s) and distributed to the faculty members. College sends its teachers to join

Faculty Development/Quality Improvement programmes organized and conducted by other institutes. The college organized one-week rigorous “Direct Trainer Skills” programme of Government of Bihar for its teachers to train them for effective discourse.

c) Percentage of faculty

\* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies 10%

\* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies 50%

\* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies 50%

**2.4.4 What policies/ systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

The college takes several steps to recharge teachers for the development of research and academic activities as follows:

a. Promotion for taking projects from the funding agencies.

b. Motivation for higher studies.

c. Promoting teachers for participation in national/ international seminars, conferences, and workshops.

d. College sends its teachers to join Faculty Development/Quality Improvement programmes organized and conducted by other institutes.

e. The college organized one-week rigorous “Direct Trainer Skills” programme of Government of Bihar for its teachers to train them for effective discourse.

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

Vijay Kumar Singh was awarded “Yuva Pratibha Samman ” by Nirmal Anupam Sansthan, Muzaffarpur in the field of education, in year 2015

Dr. Mrinalini awarded gold medal for higher academic achievement for doctor of literature (D.Litt.) in 2014 by BRBA Bihar University. She also got Excellence award in recognition of her paper publication in international journal of research in IT and Managemnt, (ISSN; 2231-4334) in year 2015.

Sandeep Kaushik was awarded “Yuva Pratibha Samman ” by Nirmal Anupam Sansthan, Muzaffarpur in the field of education, in year 2014.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

The College is in the process of establishing a mechanism for evaluation of teachers by the students. This shall be operational shortly after the approval of the Governing Body of the college. An initial process has been introduced in which we handover feedback forms to the students for evaluation of their teachers. However, it is still in the stage of infancy and in course of time it shall be further fine tuned. Added to it, oral feed-back system is used regarding performance of the teachers as the conventional method for evaluation.

**2.5 Evaluation Process and Reforms**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

During the several orientation sessions of the newly admitted students after their admission, they are made aware of the evaluative process which is essentially based on continuous assessment incorporating alternative mechanism of evaluation such as presentations, field trips, exhibitions and written projects. The entire faculty members are associated with this orientation programme which is spread over two weeks at the beginning of the session. The interactive orientation session makes both the students and teachers aware of the evaluation process adopted by the university.

**2.5.2 What are the major evaluation reforms of the university that the institution**

**has adopted and what are the reforms initiated by the institution on its own?**

The University has introduced one major evaluation reform which shall have lasting impact on the overall evaluation process. The process consists of semester system at Post-Graduate level in which 20% of the marks per paper is for internal assessment. The college has adopted it in toto and has also initiated some reforms within this framework. It includes assessment of the performance of students in extra-curricular activities.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

A committee headed by the Director of the college, which includes Head of the Departments is the nodal agency for supervising the evaluation reforms initiated by the university. The institution on its own supplement it by departmental council's evaluator meetings.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

In the courses which has the provision of internal assessment, students are evaluated on the basis of their performance in seminars, projects ,quizzes ,workshops as well as class room performance. At the end of the semester, student's performance in the written examination is also taken into consideration for measuring their achievement.

**2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

Besides end semester evaluation and a regular internal assessment, some other methods, such as Quiz, Presentation is also utilized to monitor the progress of the students. The students are given topic and are encouraged to consult reference

books and asked to give presentations giving the proper reference of the book consulted in the Library. This process helps in creating an interest among students for Library consultation.

**2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)**

For the purpose of internal assessment of students, college considers parameters viz. regularity (attendance), class room behaviour, projects and presentation of projects in interview. In interview we try to ensure total transparency in all there aspects e.g. evaluated projects with comments are given to the students for improving upon their shortcomings.

**2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

The answer sheets of the internal assessment/semester evaluation are shown to the students on demand. In case the student is not satisfied with the evaluation process, he can apply for revaluation. The exam controller of the university has been instructed by the vice-chancellor to be sensitive to the grievances related to evaluation. The Principal of the college is also sensitive to grievances of the student related to evaluation.

**2.5.8. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

The college has Grievance Redressal Cell headed by Principal. After application received from the students, the college resolves the grievance of students and take care to see to it that grievances are redressed in time in appropriate way.

**2.6. Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The college implements the courses introduced by the affiliating university, i.e. B.R.A. Bihar University, Muzaffarpur. The learning outcomes are laid down in the very course design and course contents. The college, in its prospectus, reiterates those expected outcomes with a flavour of its own. Students and staff are made aware of these outcomes when staff council meets at the beginning of each academic session and also during mid-term meets.

**2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

To facilitate the achievement of the intended learning outcomes the teaching, learning and assessment strategies are evaluated and discussed by each department as per the feedback received from students. The outcome of such discussions are then placed before HODs committee and college research committee for discussions and recommendations.

**2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

In order to enhance the social and economic relevance of the courses offered, the college is keen to provide innovative and research aptitude among students, especially at P.G. level. At graduate level, the college has taken up coaching class services for competitive jobs as well as remedial coaching for the disadvantaged groups.

**2.6.4 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

The college collects and analyses data with help of the office of the examination controller. A graphic representation is constructed for judging and analyzing the data outcome.

**2.6.5 How does the institution monitor and ensure the achievement of learning outcomes?**

The college monitors and ensures the achievement of learning outcomes by academic bodies already mentioned above.

**2.6.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

The college adheres to and promotes the following graduate attributes:

- i. **Encouraging creative thinking and spirit of innovation-** the leadership quality is developed through involving the students in participating Seminars/Workshops, case study and also through special classes of personality development.
- ii. **For capacity building** – The institution tries to equip them with spirit of entrepreneurship, eco-friendly attitude and healthy and balanced perspective towards life.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

Yes, institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning. For this the college and its teacher exercise the following practices:

Individual teachers conduct class room test comprising long answer / short answer / objective / multiple choice questions regularly.

Class room presentations by the students

Every teacher gives problem assignment comprising of long answer / short answer / objective / multiple choice questions which the students are required to submit after 7 days.

Feedback from the students for each paper is taken.

Students are allowed to contact their respective teachers outside the classes for their subject related problems.

Quizz, Debates competitions are organized and the best students are awarded with small prizes as motivational factor.

Students are encouraged to spend their time in library study centre, practical classes. In the lab classes students are given assignment with certain problem to solve on their own, which are evaluated by the respective teachers.

Semester results are analysed. In case the result is observed to be poor, special attention is paid for the paper. The weak students are identified both in theoretical and practical papers and they are counseled, taught even separately to improve their performance.

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**



## SECTION B: PREPARATION OF SELF-STUDY REPORT

### CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

#### 3.1 Promotion of Research

**Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

The teachers of the college act as supervisors for research scholars opting for Ph.D. courses. Various research projects by U.G.C, Government of Bihar and Government of India have been undertaken by the institution successfully

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

The college has a Research Committee to monitor and address the issues of research. It is composed of faculty members of different departments of the college. It has been instrumental in promoting research work in disciplines of Management, IT and Education. In the year 2012 the Committee recommended and forwarded 2 and in 2015, 4 Minor Research Projects to UGC for financial support. It is also planning to formulate a work plan for interdisciplinary research.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

Autonomy to the principal investigator

- Timely availability or release of resources
- Adequate infrastructure and human resources
- Time-off, reduced teaching load, special leave etc. to teachers
- Support in terms of technology and information needs
- Facilitate timely auditing and submission of utilization certificate to the funding authorities
- Any other

There are several measures taken by the institution to facilitate the progress for research schemes as well as projects :

- (1) Autonomy is provided to principal investigator as the institution does not interfere in the operational aspect of research schemes or projects.
- (2) Efforts are always made for timely availability of resources for doing research work.
- (3) There is also sufficient infrastructure to accommodate research scholars in various disciplines. Besides we have also got adequate number of resource persons to supervise research activities.
- (4) There is a provision of special leave to teachers engaged in research work. But teachers are unable to frequently avail the leave on account of heavy load of classroom teaching.
- (5) The institution provides the support structure needed for research work such as computers, internet etc. The college has database of JGATE, IEEE and EBSCO and Having access to journals in the area of management, IT and Education
- (6) The college office is quite punctual in getting timely auditing of research grants and forwarding the utilization of certificates to funding agencies.

#### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

For developing scientific temper and research culture we organize seminars and symposia. We also try to create research awareness through special classes, debates, and discussion and periodic small research assignments and Summer internship.

#### **3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

Name of Faculty	No. of research scholars under research guide	Leading research projects*	Engaged in individual/collaborative research activity
Dr. Kameshwar Mishra	6		
Dr. Azizur Rahman	6		
Dr. Shyam Anad Jha	6		

Dr. Indu Bhushan Lal	1		
Dr. Vibhawendra Pathak	5	Minor Research Project-1	
Dr. Fahim Iqbal	2		
Dr. Sah Salamat Ali Rizwi Mr. Amar Nath	2	Minor Research Project-1	

**\*Leading Research Projects**

Name of Faculty	Minor projects	Major projects
Dr. Vibhawendra Pathak	Criminalization of Politics	
Mr. Amar Nath	Problems of cash crop cultivator in Bihar and their Mnagement	

**3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

Date	Topic	Name of the Speaker	Nature of the seminar
03.02.2016	Skill India to Skilled India		
March 2015	ANDROBOTICS	Er. Nikhil Kumar	Departmental
April 2015	ANDROID	Er. Chandan Kumar	Departmental

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

Name of faculty Dr. Vibhawendra Pathak	Prioritized Research Area Criminalization of Politics
Mr. Amar Nath	Problem of Cash Crop Cultivation in Bihar and their Management.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

The college quite often invites researchers and academicians and men of eminence from industries to give lectures which provide a platform to teachers, Researchers and students to interact with them. This is helpful in improving the research ambience and culture in the campus. The questions and discussions which naturally follow the lecture help in removing the doubts and thus broadens the intellectual horizon of the students.

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?** NIL

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (Lab to Land)**

Not Yet

**3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research?**

Give details of major heads of expenditure, financial allocation and actual utilization.

The college receives the assistance for research funding from agencies like UGC, and Education of Government of Bihar.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

The college does not have enough financial resources to grant seed money for research. However we are planning to create a small corpus of fund related to it.

**3.2.3 What are the financial provisions made available to support student research projects by students?**

We have not yet developed such provisions but has been put it under serious consideration and we are requesting for some funds for it from the university.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

The IQAC advises the faculty members to undertake inter-disciplinary research. A Minor Research Project granted to Amar Nath, and Dr. Vibhawendra Pathak of Department of Management entitled 'Problems of cash crop cultivator in Bihar and their Management' and 'Criminalization of Politics' respectively.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The college under its programme of skill enhancement of faculty members and students organizes short training programme for handling Computer/Internet/Camera/LCD/Over Head Projector etc. They are also trained in giving power point presentation. Though the institution does not have a centralized instrumentation centre, a researcher can use the equipment & research facilities available in any departments on request.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

We are in receipt of regular grants for research purposes from research funding agencies like UGC.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	

Minor project	2012 - 16	Problems of cash crop cultivator in Bihar and their Management	UGC	124000/-	72000/-	72000/-
Minor Project	2007-2015	Criminalization of politics	UGC	80000/-	45000/-	45000/-

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college has a rich library and Computer Lab Facilities with Internet Access, for the Students and research scholars. The college has also subscribed J-GATE, IEEE and EBSCO for quality academic journals which shall be helpful to researchers by making them aware of the new and emerging areas of the research.

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

As mentioned above, the college intends to broaden the Internet to larger number of students and researchers for having access to latest research articles subscribed in J-GATE, IEEE and EBSCO.

#### 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/facilities created during the last four years.

We don't have any grants or finances from any agencies.

#### 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The students and Research Scholars are encouraged to visit Bihar Institute of Economic Studies, Patna, Lalit Narayan Mishra College of Economic Development and Social Change, Patna and B. R. Ambedkar Bihar University, Muzaffarpur.

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

Special Seating arrangements have been made for the purpose of research scholars and faculty.

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

The Department of Management has a research and extension wing which acts as a nodal centre for inter disciplinary research in the social science among the disciplines of social science. The IT Department also having a collaboration with different IT companies for developing new projects to support the research work.

**3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development

The Department of Information Technology conducted several workshop on latest technology in Android which motivated the student to develop the innovative features for android application. It's give us Immense pleasure to share the information that our one of the Student Mr. Gautam Kumar participated in

ANDROID NATIONAL CHALLENGE conducted by IIT Bhubaneswar and win first prize for his innovative ideas in android application.

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

We have a multidisciplinary research Journal name 'Smriti' which is published half yearly from our college.

**3.4.3 Give details of publications by the faculty and students:**

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed journals (national / international)
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index



Faculty Name	Publication per faculty	Number of papers published by faculty and students in peer reviewed journals	Number of publications listed in international database (for Eg: Web of science, Scopus, Monographs	Chapter in Books	Books edited	Books with ISBN/ISSN numbers with details of publishers	Citation Index	SNIP	SJR	Impact Factor	Hi-index
<b>Department of Management</b>											
Dr. Shyam Anad Jha	5		5								
Dr.Vibhawendra Pathak	6		2								
Dr. Vipin Kumar	5		3								
Dr. Rashmi Kumari	8		3	1							
Dr. Mrinalini	8		1			1					
Dr. Aditya Kumar Jha	4		1								
Dr. Bhanu Pratap	2		2								
Dr.Budhi Sagar Mishra	17		6								
Dr. Purnima Sinha	3		1								
Dr. Deepak Kumar	5		3								
Dr.Manoj Kumar Yadav	1		1								
Manoj Kumar Singh	7		3								
Amar Nath	2		1								
Neeraj Kumar	6		3								
Akshay Kumar Mishra	5		1								

Shishir Kumar Choudhary	3		1										
Nirbhay Pratap Singh	2		1										
Sharda Kumari	9		3		2								
Ajay Kumar	4		3										
<b>Department of Information Technology</b>													
Dr. Fahim Iqbal	3		2										
Dr. Indu Bhushan Lal	8		3										
Vijay Kumar Singh	2		2										
Dr. S.Salamat A. Rizwi	4		2										
Dr. Shivkant Kumar	8		3										
Mukesh Kumar	1		1										
Radhe Shyam Soni	3		2										
Rajeev Kumar Singh	3		1										
Suket Jha	1		1										
Sandhya	1		1										
Sandeep Kaushik	2		2										
<b>Department of Education</b>													
Dr. Azizur Rahman Khan	5												
Dr. Rudra Narayan Chaudhary	5												
Dr. Satyendra Kumar Pnadey	5												

**3.4.4 Provide details (if any) of**

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

- incentives given to faculty for receiving state, national and international recognitions for research contributions.

Vijay Kumar Singh was awarded “Yuva Pratibha Samman ” by Nirmal Anupam Sansthan, Muzaffarpur in the field of education, in year 2015

Dr. Mrinalini awarded gold medal for higher academic achievement for doctor of literature (D.Litt.) in 2014 by BRBA Bihar University. She also got Excellence award in recognition of her paper publication in international journal of research in IT and Managemnt, (ISSN; 2231-4334) in year 2015.

Sandeep Kaushik was awarded “Yuva Pratibha Samman ” by Nirmal Anupam Sansthan, Muzaffarpur in the field of education, in year 2014.

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

College have training and placement cell which handle institute-industry interface. Their collaborative efforts and continuous interaction with various business organization help our student to get time to time updation with new management and technological policy and practice. Our Students get placed in various organizations like Reliance Life Insurance, Mahindra & Mahindra Financial service Ltd., RSB Project Limited, Kotak Bank, ICICI Prudential Life Insurance, TCS, ILMP Technology etc.

#### 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

We have not yet developed a professional consultancy expertise which could be marketed. However, we provide the service to some cultural and social organizations which is free of cost.

#### 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The faculty members of the college are encouraged to share their expertise with NGOs, Business organizations and independent researchers.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

There is no such consultancy services as yet.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

There is no such policy as yet.

**3.6 Extension Activities and Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college promotes institution-neighborhood community student network engagement through various programmes and field work which has contributed positively in creating environment of good citizenship and service oriented culture of students.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

We have the Social Welfare Committee of students and Faculty Members which are instrumental in promoting citizenship role among students.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

By organizing periodic meetings with stakeholders.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

The college has taken up the 'Shubham Viklang Sansthan' a handicapped school for its outreach programme. It is a school for physically challenged students. The college

has provided toilets in schools. In this continuity, the college has organized blood donation camps several times.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

The college promotes the participation of students and faculty members in extension activities of PUCL and Nirmal Anupam Foundation by motivating students and teachers to join these bodies by advocating that its benefits both the participants in particular as well as the society in general.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

As mentioned, the college has adopted the Shubham Viklang school which is essentially meant for underprivileged marginal groups of the society Dr. Shyam Aanad Jha of the department of Management is working on the problems of children below poverty line and providing them Educational facilities.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The student's academic learning experience is complimented by skills and sensitivities acquired during extension services.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The College Event Management Cell are instrumental in involving community leaders in their different programmes time to time conducted in our college campus.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

We don't have any such relationships with other institutions.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

The college awarded certificate of excellence by 'CSR Excellence Award' in 2013, 2014 and 2015 and TCS awarded the college computer Lab with a certification on outstanding achievement in making the CWE the World Largest On Line Assessment center.

### **3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

Our institute having collaboration with various business organization like Sudha Dairy, Pepsi, Mahindra Finance, TCS, IBM, etc. for knowledge and skill up gradation on continuous basis.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

We have MoUs signed with Cambridge University, U.K. for proficiency in English Language and Bihar Institute of Economic Studies, Patna, Bihar.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.**

MOUs with Cambridge University, U.K. for proficiency in English Language

that help students to enhance their communication skill to get the right placement in the organizations.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

- i. Sri Rajdev Singh, Ex-Vice Chancellor, BRA. Bihar University, Muzaffarpur
- ii. Dr. P. Palanade, Vice Chancellor, BRA. Bihar University, Muzaffarpur
- iii. Dr. Shambhu Nath Guha, Vice\_chancellor, Aryabhatt Gyan University, Patna
- iv. Dr. Vimal Kumar, Ex- Vice Chancellor, Bra Bihar University, Muzaffarpur
- v. Dr. Sanjeev Mishra, IRS, Joint Dir.,Ministry of Home Affairs, Govt. of India
- vi. Dr. A. N Yadav, Principal , L.S. College, Muza.
- vii. Dr. Mamta Rani, Principal, MDDM College, Muz.
- viii. Dr. S. Chatterajee, Professor, Govt. T.T Collrge, Malda , W.Bengal
- ix. Dr. Gyan Dev Mani Tripathi, principal, Maitreya College of Education, Vaishali.
- x. Dr. N. R. Ravi, Principal, M.T.T College , Madhubani.
- xi. Dr. Md. Shamim Ahmed, Principal, AITT. College, Dhanbad,
- xii. Dr. Kamal Prasad Budha, Principal, Nalamda T.T. College, Bihar Sarif.
- xiii. Dr. Prabhat Kumar Dhal, Principal, G.T.T. College, Hajaribagh
- xiv. Dr. Satish Kumar Singh, Principal, R.S.T.T. Collegeesh , Nalanda
- xv. Dr. Tripura Jha, Assistant Professor
- xvi. Dr. Md. Azizul Islam, Principal, K.T.T. College, Katihar
- xvii. Dr. Md. Faiz Ahmed, Principal, MANU College of Education, Darbhanga
- xviii. Dr. Satish Kumar Singh, Principal, VB. University, Hazzribagh.
- xix. Dr. Rajesh Kumar Singh, Principal, DIET, Kamur.
- xx. Sri Shishir Mohan kumar, CEO Bharti Airtel Ltd.
- xxi. Dr. Naval Kishore Chaudhary, Rtd. Professor, Patna University
- xxii. Sri Y. Chandra, CEO, Geo Life, Bangluru
- xxiii. Dr. Chandra Shekhar, Deputy Chairman, Higher Technical Education, Noida
- xxiv. Sri Vinod Kumar Mishra, Director, Smart Technoliogy, Mumbai.
- xxv. Sri Navin Agarwal, Partner, KPMG, Advisory Service Pvt. Ltd., Muzaffarpur.
- xxvi. Miss. Angela French, Director, Cambridge English Assessment.
- xxvii. Sri Bineel Krishna Ravela, Project Director, DDUGKY
- xxviii. Sri Amod Kanth, IPS

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

- **Curriculum development/enrichment**

We follow curriculum prepared by BRA Bihar University of which college is an affiliated unit, its members also contribute to the curriculum preparation as per the direction of the university

**b) Internship/ On-the-job training**

- **Summer placement**

College is providing the summer internship to MBA, MCA BBA and BCA in reputed organization like TCS, Mahindra Finance, Pepsi Co., IBM and Sudha Dairy etc.

**d) Faculty exchange and professional development** Time to time we have inter departmental meetings for faculty exchange and professional development.

**e) Research**

Our Faculty members are having access to huge database like EBSCO, IEEE and JGATE. Our library is having huge pool of good journals in different area of management, technology and education which enable teachers, research scholars to get acquainted with current trend in their field.

**f) Consultancy**

We provide consultancy services to NGOs operating in the town as well as in and outside the state. We have recently provided consultancy services to Nirmal Anupam Foundation .

**g) Extension**

As mentioned, the college has adopted the Shubham Viklang Sansthan school which is essentially meant for underprivileged marginal groups of the society Dr. Shyam Anand Jha of the department of Management is working on the problems of children below poverty line and providing them Educational facilities.

**h) Publication**

Our Faculty members are members of different reputed journal's editorial board like Dr. Azizur Rahman Khan of Ideal Research Journal, Patna, Dr. Shyam Anand Jha of IJMR, Vijay Kumar Singh of Periodic research, Kanpur.

- **Student Placement**

We have placement cell in the college.



**j) Twinning programmes**

We are planning to have twinning programmes in near future.

**k) Introduction of new courses**

We Planning to introduce a new course in management like Retail Management.

We are also planning to propose various short term courses on theme of skill India proposed by MSME.

**l) Student exchange**

We are planning to introduce the scheme of student exchange.

**m) Any other**

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

The institution is sincerely undertaking efforts for establishing a institutionalized mechanism for planning, establishing and implementing the initiative for linkage and collaborative activities.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Creation and enhancement of the infrastructure of the institution is need based. It is assessed by IQAC in consultation with the college development committee for effective teaching and learning process, keeping in mind the optimum utilization of resources.

#### 4.1.2 Detail the facilities available for

- Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- Classrooms: We have 20 classrooms
- Technology enabled learning spaces: 04 having audio-visual facilities and LCD projectors.
- Seminar halls: 01
- Tutorial spaces: 05
- Computer Lab: 04
- Specialized facilities and equipment for teaching, learning and research: Integrated Community computers, LCD Projector, Language Lab, Computer lab, Laminar air flow Cabinets, Optical Bench, Cathode Ray Oreillograph, BJT Charecteristics, Logic Gates etc.
- Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skillsdevelopment, yoga, health and hygiene etc.
- Outdoor and Indoor games: 02 fields for Outdoor Games and 01 Indoor
- Gymnasium: Yes
- Cultural activities : Yes

- **Public speaking & Communication skills development:**

Language lab has been established for this purpose of Cambridge English Language.

- **Yoga:** Training programme is organized every Saturday

- **Health and hygiene:** A health centre is functional in campus for teachers, staff and students.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The IQAC and Building committee as well as HODs committee of the college meet from time to time to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized. The Head of the institution has endeavored to bring funds from the Education Department of the Government of Bihar and UGC for developing and augmenting infrastructural facilities of the college to suit the needs of the time.

The college has undertaken the construction women's hostel, outdoor stadium. They are in the various stages of completion. Besides, renovation of BBA block and BCA block, administrative block and library has been completed. College Guest House was recently inaugurated. Gardens are also being developed. Construction of the college boundary wall is in process. The masterplan of the infrastructural development and augmentation is attached herewith.

Amount spent during the last four years on facilities developed/augmented:

Amount Spent

Sr.No.	Buildings	Year-2011	Year-2012	Year-2013	Year-2014
1.	Rennovation of BBA & BCA Block	136172/-	112562/-	188484/-	121203/-
2.	Rennovation of MBA & MCA Block	136172/-	112562/-	188484/-	121203/-
3.	Rennovation of Computer Lab	68086/-	56281/-	125656/-	80802/-
4.	Rennovation of Library and Administrative block	68086/-	56281/-	695677/-	1153050/-
5.	Rennovation of College Boundry	45393/-	37522/-	125656/-	80802/-

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

In order to meet the requirements of differently abled students the college has erected ramps at entry points of all the building of the college for their convenience.

**4.1.5 Give details on the residential facility and various provisions available within them:**

Girls Hostel Facility – Under Construction

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

The college has its own health centre in the campus having trained paramedical staff and is regularly visited by a doctor.

**4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

**Common facilities available on campus are as follows:**

- a. IQAC
- b. Grievance Redressal Cell
- c. Anti Ragging Squad
- d. Counseling Committee for girl students
- e. Cell for prevention/action against sexual harassment of women students.
- f. Career and Counseling Cell
- g. Alumni Cell
- h. IT Cell
- i. Seminar Cell
- j. Cultural Cell
- k. Sports Cell
- l. Health Centre
- m. Canteen
- n. Recreational spaces for staff and students
- o. Safe drinking water facilities
- p. Conference Hall etc.

Many of the units like grievance redressal unit, women's cell, career and counseling cell, placement cell etc function from the chamber of the teacher who is in charge of that respective unit.

## 4.2 Library as a Learning Resource

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

The Library Advisory Committee consists of Director as Chairman, Librarian, four faculty members from Management, two faculty members from IT & one student each from Management, IT and Education. It caters to the growing need of the present and future requirement of the library. The committee in its various meetings have recommended valuable positive suggestions to make the library student and user friendly, for example separate spaces for teachers and students have been created, subscription of online journals, internet connection & browsing facility etc. have been provided. Besides, the library has created a space for physically challenged students on the ground floor. The college have separate library facilities for Management, IT and Education.

### 4.2.2 Provide details of the following:

* Total area of the library (in Sq. Mts.)	531
*Total seating capacity	200
* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)	
Working Hours:	
On working days	08 hours (8:30-4:30)
On holidays	As per requirement
Before examination days	08 hours
During examination days	08 hours
During Vacation	06 hours
* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)	

All these facilities are available.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Library Holding	Year-1 2011		Year-2 2012		Year-3 2013		Year-4 2014	
	No.	Total cost	No.	Total cost	No.	Total cot	No.	Total cost
<b>Text Books</b>	6942	1746085	1425	245350	4878	2511060	4227	1478080
<b>Reference Books</b>	752	91698	75	12915	257	132160	223	77793
<b>Journals/Periodicals</b>	83	135547	92	239003	112	180213	118	144434
<b>e-resources</b>			309		309		309	
<b>Any other</b>			3 (Data Base)	541410	3 (Data Base)	574802	3 (Data Base)	653516

**4.2.4 Provide details on the ICT and other tools deployed to provide meaximum access to the library collection?**

- \* **OPAC** We provide access to various journals through database of IEEE, EBSCO and JGATE.
- \* **Electronic Resource Management package for e-journals** Yes
- \* **Federated searching tools to search articles in multiple databases** No
- \* **Library Website** Yes
- \* **In-house/remote access to e-publications** Yes
- \* **Library automation** Yes
- \* **Total number of computers for public access** 30
- \* **Total numbers of printers for public access** 02
- \* **Internet band width/ speed** 2mbps 10 mbps 1 gb
- \* **Institutional Repository** No
- \* **Content management system for e-learning** Yes

#### 4.2.5 Provide details on the following items:

* Average number of walk-ins	400 Daily
* Average number of books issued/returned	150 Per day
* Ratio of library books to students enrolled	2:1
* Average number of books added during last three years	4000
* Average number of login to opac (OPAC)	N.A
* Average number of login to e-resources	N.A
* Average number of e-resources downloaded/printed	
* Number of information literacy trainings organized	02
* Details of "weeding out" of books and other materials	

Regular weeding out of the damaged books is undertaken.

#### 4.2.6 Give details of the specialized services provided by the library

* Manuscripts	No
* Reference	Yes
* Reprography	Yes
* ILL (Inter Library Loan Service)	Yes
* Information deployment and notification (Information Deployment and Notification)	Yes
* Download	
* Printing	Yes
* Reading list/ Bibliography compilation	Yes
* In-house/remote access to e-resources	Yes
* User Orientation and awareness	Yes
* Assistance in searching Databases	Yes
* INFLIBNET/IUC facilities	Applied for

#### 4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staff is trained to be student and teacher friendly. They are well acquainted with the whereabouts of the books and journals in the stock to provide quick service to teachers and students on their demands. They also provide photocopies of articles on request.



**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

Though library is situated on the first floor, we have provided a special room on the ground floor for visually/physically challenged persons where they get the required assistance from the library staff.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

The library keeps a feedback register for the purpose. library advisory committee periodically reviews the feedback from the users to improve the facilities and services

**4.3 IT Infrastructure****4.3.1 Give details on the computing facility available (hardware and software) at the institution.**

•Number of computers with Configuration	250
•Computer-student ratio	1:1
•Stand alone facility	Yes
•LAN facility	Yes
•Wifi facility	Yes
•Licensed software	
•Number of nodes/ computers with Internet facility	250
•Any other	

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Computer and internet facilities are made available to every faculty member and students through Network Resource Centre located in the campus.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

IQAC and IT cell members of the college recommend institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities such as providing integrated computer to every department and keeping the campus fully equipped with latest technological equipments.

**4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

Year	Expenditure
2011	80000/-
2012	425000/-
2013	450000/-
2014	450000/-

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

Institution makes available hardware and software to its staff and students and organizes regular computer training programmes for them. Besides, these Faculty members are preparing their self teaching materials/power point presentation.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching**

- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

This has been ensured by taking the following measures:

- A computer centre has been established having 250 computers with internet connection, printer, scanner and photocopier. Students are utilizing this facility.
- Language lab has been set up in the college for the benefit of students.
- Four smart classrooms Two for MBA and Two for MCA each have been established which provide access to ICT enabled classrooms to students.

- Online journals through EBSCO, IEEE and JGATE is provided to the students.
- Central computer centre with internet facilities, online journals through EBSCO, IEEE and JGATE . ICT resources by staff & students.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities by regular meetings of IQAC, Building Committee and HOD committee.

#### **4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

	<b>1<sup>st</sup> Year-2011</b>	<b>2<sup>nd</sup> Year -2012</b>	<b>3<sup>rd</sup> Year -2013</b>	<b>4<sup>th</sup> Year -2014</b>
<b>Building</b>	600000/-	70000/-	750000/-	800000/-
<b>Furniture</b>	1000000/-	150000/-	200000/-	250000/-
<b>Equipments &amp; Computers</b>	75000/-	90000/-	105000/-	150000/-
	25000/-	50000/-	76000/-	100000/-
<b>Vehicles</b>	40000/-	45000/-	50000/-	55000/-
<b>Any Other</b>	60000/-	75000/-	85000/-	125000/-

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

There are housekeeping staff members for the maintenance and upkeep of infrastructure. There is one campus-in-charge for this purpose. Maintenance of

equipment is the responsibility of the Departmental heads and Faculty members of respective departments.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

Heads of the Departments with the aid of departmental committee gets it done through qualified service provider as and when needed.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

College have a centralized instrumentation facility like SERVO,UPS. These facilities are made available to the research of all the departments, if needed. The college takes care of the quality water and power supply through its support staff.

**Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

College has fully Wi-Fi Campus.

**CRITERION V: STUDENT SUPPORT AND PROGRESSION**

**5.1 Student Mentoring and Support**

**5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

An updated prospectus is published annually which contains information about various teaching learning programmes and details of other activities for the students. IQAC of the college monitors the progress of various activities and education programmes being run in the college.

**5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Name of Scholarship/freeship (Deen Dayal Dr. Madan Mohan Jha Scholarship )	2011-1012	2012-2013	2013-2014	2014-2015
Amount Available	24000/-	24000/-	24000/-	24000/-
Amount disbursed in time	24000/-	24000/-	24000/-	24000/-

**5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

Percentage of benificiery students	State Govt.	Central Govt.	Other agencies
	10%		

**5.1.4 What are the specific support services/facilities available for**

- **Students from SC/ST, OBC and economically weaker sections**  
They avail govt. reservation quotas in admission, reduced fees, scholarships and freeships and remedial coaching.

- **Students with physical disabilities**

They avail special reservation in admission as per govt. rules. Ramps have been built at the entrance of all the college buildings.

- **Overseas students**

Government reservation facilities are applicable to these students.

- **Students to participate in various competitions/National and International**

The students of SC/ST/OBC are provided remedial coaching, general students too are provided consultancy for the purpose. Competitive books and magazines are available in the library.

- **Medical assistance to students: health centre, health insurance etc.**

They get free of cost health services at the college health centre.

- **Organizing coaching classes for competitive exams**

With the aid of UGC we organize coaching classes for competition exams.

- **Skill development (spoken English, computer literacy, etc.,)**

In our language labs we provide facilities for spoken English classes. In all department computer literacy courses for staff is organized.

- **Support for “slow learners”**

Remedial classes are held to help slow learner students

- **Exposures of students to other institution of higher learning/ corporate/business house etc.**

Students of all the courses regularly visit business or corporate houses for doing summer training, for example students of management go to 6weeks training in various business organization like Pepsi Co., Sudha Dairy Plant where they are given hands on training in different aspects of Management. Likewise our BBA, BCA and MCA students also go under specific training in various organization as per professional course requirement and which help to enhance their professional skill and develop them to bridge the gap between educational and industrial interface.

- **Publication of student magazines**

The college has half Yearly Journal “Smriti”

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

All the courses run by the college are the professional courses which promote the entrepreneurial skills among the students. Courses like MBA,BBA,MCA,& BCA make student acquainted with industrial tools and techniques and develop professional and business tempo among student to starts new projects.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- any other

In order to promote participation of students in extracurricular and co-curricular activities, the college provides additional academic support to such students by way of providing special quota facilities in admission, arranging extra classes for them so that they may do well in their examination. They are provided sports uniform and other materials. All the expenses incurred on participation in a competitive event are met by the college.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

UGC-CSIR-NET	UGC-NET	Central/State services, Defence, Civil services
00	00	20 (BCA), 15 (BBA), 5 (MCA), 5 (MBA)

**5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)**

The college provides academic, personal, career, psycho- social counseling to its students through various cells constituted for this purpose.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

Yes, the college has structured mechanisms like Training and Placement Cell having collaboration with various business organization which provide timely valuable help to students to identify their job opportunities and prepare themselves for interview. List of selected students during campus interviews by different employers

**Details of Placement Companies wise and year wise**

<b>Year/session</b>	<b>Company Name</b>	<b>Name of the Student</b>
<b>2014-16</b>	<b>ICICI Prudential Life Insurance Co. Ltd.</b>	<ul style="list-style-type: none"> <li>• Sandeep Raj</li> <li>• Samiksha</li> <li>• Saurav Raj</li> <li>• Vaibhav Kumar</li> <li>• Deepak Kumar</li> <li>• Sunny Kumar Choubey</li> <li>• Pooja Kumari</li> <li>• Sanskriti Priya</li> <li>• Shristi Salani</li> </ul>
<b>2013-15</b>	<b>Kotak Bank</b>	<ul style="list-style-type: none"> <li>• Sumit Sharan</li> <li>• Kumar Mukund</li> </ul>
	<b>Hermes I Tickets Pvt. Ltd.</b>	<ul style="list-style-type: none"> <li>• Pankaj Kumar</li> </ul>



	<p><b>ICICI Prudential Life Insurance Co. Ltd.</b></p>	<ul style="list-style-type: none"> <li>• Md. Kefayatullah</li> <li>• Om Prakash Atal</li> <li>• Md. Iftkhar Alam</li> <li>• Alok Kumar Giri</li> <li>• Rajan Kumar</li> <li>• Rahul Kumar</li> <li>• Kasmi Zebakaushar</li> <li>• Modeshera Rahman</li> <li>• Kiran Kush</li> <li>• Priyanka Kumari</li> <li>• Pallavi Kumari</li> <li>• Anamika Kumari</li> <li>• Jyoti Prasad</li> <li>• Shailja Kumari</li> <li>• Shubhasini</li> <li>• Priyanshu Kumar</li> <li>• Shashank Shishodia</li> <li>• Gaurav Kumar</li> <li>• Ritesh Kumar Singh</li> <li>• Amar Kumar</li> <li>• Om Prakash</li> <li>• Anuj Kumar</li> <li>• Aman Jaiswal</li> <li>• Utsav Kumar</li> <li>• Subham Singhania</li> </ul>
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		<ul style="list-style-type: none"> <li>• Shuvanshu Kumar Jha</li> <li>• Praveen Kumar</li> <li>• Abhishek Kumar Gupta</li> <li>• Kumar Shanu</li> <li>• Amritansh</li> <li>• Prabhash Kumar</li> <li>• Shrish Prabhakar</li> </ul>
	<p><b>Amrapali Aadya Trading &amp; Investment Pvt. Ltd.</b></p>	<ul style="list-style-type: none"> <li>• Narayan Kumar</li> </ul>
	<p><b>Mahindra &amp; Mahindra Financial Services Ltd.</b></p>	<ul style="list-style-type: none"> <li>• Anjani Kumar</li> <li>• Neeraj Kumar Jha</li> <li>• Kamran Ahmad Haidri</li> <li>• Abhishek Kumar</li> <li>• Navneet Kumar</li> <li>• Abhishek Ranjan</li> <li>• Vikas Ranjan</li> <li>• Rama Shankar Kumar</li> <li>• Afzal Hussain</li> <li>• Om Prakash Atal</li> <li>• Sumit Kumar</li> <li>• Md. Manauwar Ansari</li> <li>• Md. Iftkhar Alam</li> <li>• Saurabh Raj</li> </ul>

	<b>TATA Consultancy Services</b>	<ul style="list-style-type: none"> <li>• Md. Shaquib Hassain Chand</li> <li>• Md. Kefauatullah</li> <li>• Anupam Kumari</li> <li>• Divya Bharti</li> <li>• Naincy Priya</li> <li>• Anupriya Singh</li> <li>• Keshav Kumar</li> <li>• Khushboo Kumari</li> <li>• Chanchal Sharma</li> <li>• Niket Raj</li> </ul>
2012-14	<b>Centum Work Skills India Ltd.</b>  <b>JEEVIKA</b>  <b>Mahendra Panaceq Pvt. Ltd.</b>  <b>Reliance Life Insurance</b>	<ul style="list-style-type: none"> <li>• Priyanka Kumari</li> <li>• Prity Kumari</li> <li>• Neha Kumari</li> <li>• Anjali Kumari</li> <li>• Satish Kumar</li> <li>• Sonu Kumar</li> <li>• Shalini Priya</li> </ul>
	<b>Mahindra &amp; Mahindra Financial Services Ltd.</b>	<ul style="list-style-type: none"> <li>• Bhanu Pratap Singh</li> <li>• Ritesh Kumar</li> <li>• Sunny Kumar</li> <li>• Md. Refakat Hassan</li> <li>• Manoj Kumar</li> </ul>

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		<ul style="list-style-type: none"> <li>• Sonu Kumar Pandey</li> <li>• Syed Anwar Hussain</li> <li>• Tipu Sultan</li> <li>• Manish Kumar</li> <li>• Satish Kumar</li> <li>• Animesh Kumar</li> <li>• Rajat Prakhar</li> <li>• Abhishek Kumar</li> <li>• Aditya Ankit</li> </ul>
	<b>Mahindra &amp; Mahindra Financial Services Ltd.</b>	<ul style="list-style-type: none"> <li>• Bhanu Pratap Singh</li> <li>• Ritesh Kumar</li> <li>• Sunny Kumar</li> <li>• Md. Refakat Hassan</li> <li>• Manoj Kumar</li> <li>• Md. Aftab Alam</li> <li>• Mukhtar Alam</li> <li>• Rahul Kumar Chaudhary</li> <li>• Anup Kumar</li> <li>• Navneet Kumar</li> <li>• Sudhanshu Raj</li> <li>• Md. Tipu Sultan Khan</li> <li>• Vikash Kumar</li> <li>• Niraj Kumar Thakur</li> </ul>
	<b>Reliance Life Insurance</b>	<ul style="list-style-type: none"> <li>• Shalini Priya</li> </ul>

	<p><b>Mahendra Panaceq Pvt. Ltd.</b></p> <p><b>JEEVIKA</b></p> <p><b>Centum Work Skills India Ltd.</b></p>	<ul style="list-style-type: none"> <li>• Satish Kumar</li> <li>• Sonu Kumar</li> <li>• Anjali Kumari</li> <li>• Priyanka Kumari</li> <li>• Prity Kumari</li> <li>• Neha Kumari</li> </ul>
2011-13	<p><b>Utkarsh Micro Finance Pvt. Ltd.</b></p>	<ul style="list-style-type: none"> <li>• Bablu Kumar</li> <li>• Rakesh Kumar Sharma</li> <li>• Nitesh Kumar</li> <li>• Amrendra Kumar</li> <li>• Rohit Kumar</li> <li>• Abhishek Kumar Mishra</li> <li>• Savita Kumari</li> <li>• Om Prakash Sah</li> <li>• Mayank Kumar</li> <li>• Anant Kumar Suman</li> <li>• Abhay Kumar Pandey</li> <li>• Dhiraj Kumar Pratik</li> <li>• Alok Kumar Jaiswal</li> <li>• Amit Kumar</li> <li>• Anay Prasar</li> <li>• Ajay Kumar</li> <li>• Rajendra Paswan</li> </ul>

	<b>Shiv Shakti Wahan Pvt. Ltd.</b>	<ul style="list-style-type: none"> <li>• Munu Mishra</li> <li>• Rakhi</li> <li>• Khushi Lal</li> <li>• Naveen Gaurav</li> <li>• Sapna Kumari</li> <li>• Khushboo Kumari</li> </ul>
	<b>ILMP Technolgy Pvt. Ltd.</b>  <b>Cosmic Structures Limited</b>   <b>Imperial Ashok Leyland Pvt. Ltd.</b>	<ul style="list-style-type: none"> <li>• Afroz Ahmad Siddiqui</li> <li>• Avnit Kumar</li> <li>• Izaj Ahmad</li> <li>• Haider Ali</li> <li>• Madhu Kumari</li> <li>• Deepak Kumar</li> <li>• Shiwani Shaloo</li> <li>• Abhay Kumar Pandey</li> <li>• Tauqeer aadil</li> <li>• Ashish Kumar</li> <li>• Avinash Ranjan</li> <li>• Afroz Ahmad Siddiqui</li> <li>• Md. Zulfequar</li> </ul>
	<b>Super Smelters Limited</b>	<ul style="list-style-type: none"> <li>• Alim Abbas</li> <li>• Afroz Ahmad Siddiqui</li> </ul>

		<ul style="list-style-type: none"> <li>• Shalini Singh</li> <li>• Md. Zulfequar</li> <li>• Rahul Kumar</li> <li>• Kumar Shashi Kant</li> <li>• Tauqeer Aadil</li> </ul>
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**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes, the college has a Grievance Redressal Cell. The college is sensitive enough to meet student's grievances both in academic and administrative matters. We have not yet received any sort of grievances from students in writing. However, some minor grievances orally communicated to the Director's office are urgently and appropriately redressed.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The college has a cell for prevention/action against sexual harassment of female students & staff.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

The college has an Anti-Ragging Cell which ensures that no ragging incident takes place. It achieves this by making students aware of its negative effects and consequences. However, no ragging complain was reported.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

Welfare Schemes available to students by the institution include:

1. Book Bank
2. Canteen
3. Health Care Center
4. Freeship



**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

The college have an Alumni Association but the registration is under process.

College conduct the Alumni meet every year on 1<sup>st</sup> February. The Alumnae collaborative effort help the current student to get placement and training in various organizations.

## **5.2 Student Progression**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

Student progression	%
UG to PG	30% - 40%
PG to M.Phil.	NA
PG to Ph.D.	NA
Employed	
• Campus selection	10% -20%
• Other than campus recruitment	40% - 60%

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

Completion rate and Passing Percentage of our College

Programme	2012		2013		2014		2015	
	CR	PP	CR	PP	CR	PP	CR	PP
BBA	100	97	100	98	100	99	100	98
BCA	100	96	100	97	100	99	100	98

<b>MCA</b>	100	100	100	100	100	100	100	100
<b>MBA</b>	100	100	100	100	100	100	100	100
<b>EDUCATION</b>	100	100	100	100	100	100	100	100

### **5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

Different departments of the college take special care to enrich their students academically and embolden them psychologically to go forward for higher level of education or towards employment by organizing personal and congregational meets.

### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

The college organizes remedial classes for their support and comes to their financial aid, if so demanded.

## **5.3 Student Participation and Activities**

### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

Indoor and Outdoor sports /common room activities for the boys and girls students are managed by the sports and student welfare cell of the College . It has a separate block having ample space for all the activities.

The following facilities of Sports and Common Room activities are available in the campus.

**Gym :** More than 300 students and sportsmen visited daily to the gym for building their physical fitness in the morning and evening hours.

**Play grounds :** College has a big size field suitable for Football, Cricket, Hockey and Athletics in the college campus which is used by the students and resident of the campus for daily practice and for organization of tournaments. Sometimes these grounds are used by the college for sports organizations.

**Playing courts:** In addition to the above grounds, college has separate courts for tennis (hard court), Badminton.

**Common Room :** There is three boy's common room and three girl's common room (one in each block, Education, BBA,BCA and MBA, MCA). These have all the facilities for indoor games as well as news papers and periodicals.

**Indoor playground :** The college have separate indoor play ground.

**Organisation of sports events :**

**Intramural competition-** College Sports Cell is conducting Intramural competitions in 5 different games every year are as follows :

Sl.	Events	Group
1.	Badminton	M & W
2.	Carom	M & W
3.	Chess	M & W
4.	Cricket	M & W
5.	Table Tennis	M & W

**Participations :** Various teams and individual students of this college have taken part in the college competitions of different sports and games like Badminton, carom, cricket, chess, table Tennis organized by the college.

**Representations :**

Games	Participants	Class/ Roll	Competitions level
Badminton (M)	Ujjawal Kumar	B.C.A. V	College Badminton Court
Anjani Kumar	B.C.A. V	"	
Prince Kumar	M.C.A. V	„	
Sunny Kumar	M.C.A. III	„	
Chess	Gautam Kumar	B.C.A. V	Indoor Ground B.Ed. block
	Navneet Kumar	B.C.A. III	"

**Sports calendar for the session 2014-15.**

Sr. No.	Name of Games	Last date of entry	Date of competitions	Venue
1.	Chess (M & W)	01.10.2014	12.10.2014	Indoor Ground B.Ed. block
2.	Carrom(single & double)	“	14.10.2014	Indoor Ground B.Ed. block
3.	Badminton(M & W)single	“	17.10.2014	College Badminton Court
4.	Baminton(M & W)double	“	20.10.2014	College Badminton Court
5.	Table Tennis (M & W) single	“	25.10.2014	Indoor Ground B.Ed. block
6.	Table Tennis (M & W) double	“	27.10.2014	Indoor Ground B.Ed. block
7.	Cricket (M & W)	“	Sunday/holyday	Main ground

**5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

1. The college students participated in Quiz organized by AIMA, New Delhi and college student won 1<sup>st</sup> and 3<sup>rd</sup> Prize in 2010.
2. The students participated in the Quiz Contest at IIBM, Patna and won three prizes in three different contest.

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Heads of the Department of the college and the Director are always keen to seek advice from students and employer for a better execution of the provisions entailed in its prospectus as well suggestions and recommendations of IQAC and its different bodies. For the purpose the college staff council meetings are convened periodically in which both faculty members and students take part to provide suggestions their thought to improve the institutional provisions.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

Faculty members of all the departments guide and encourage students to write articles, poems, songs and memories for college magazine and classrooms decorations. Details may be seen in college magazine which is published half yearly.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

The college has a student council consisting of 08 students. Out of which 3 are from Management Stream, 3 from Information Technology stream, & 1 from Education stream. 3 seats are reserved for Girls.

They bring various problems and suggestions from the student community before the college management

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

We have student representatives on the IQAC, Proctorial Board, Anti Ragging Cell and Library Advisory Committee.

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

We have Alumni Association and we keep ourselves in constant touch with them through periodical meets. Former faculty members are invited as guest teachers and advisers to improve our teaching-learning process.

Any other relevant information regarding Student Support and Progression which the college would like

**Any other relevant information regarding Student Support and Progression which the college would like to include.**

**CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 Institutional Vision and Leadership**

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

**Vision :** To cumulate, inculcate and diffuse relevant knowledge to empower society with cognitions, application, integration & value generation.

**Mission :** To integrate the institution with society through required and purposeful education, emphasizing technical and professional abilities and skills , not only comprehend to profession but also a wholesome social entity with enlighten mind and soul.

**Goal :** To prepare ousting management & It professionals, Entrepreneurs and Knowledge powerhouses with scholar approach.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

For execution of vision & mission, the relevant executing bodies constituting Principal, High Level Committee (HLC) & IQAC formulate and implement following strategic plans and concrete goals.

- (i) A constant endeavor forwards envision and executing the centre of excellence and incubation of learning.
- (ii) to embed wholesome personality by appropriate mix of knowledge, approach & sensitivity towards surrounding.
- (iii) to nurture state of art centre for academic excellence.
- (iv ) to inculcate communication std.

(v) to empower weaker section of society including girls, financially impoverished and deprived to amenities etc.

(vi) to give due attention to physically challenged community by giving priority reservation in admission and financial assistance.

(vii) to blend modern technological aids teaching through smart boards, L.C.D projectors, ppt, hi-tech lab facilities, Edu-sat etc.

(viii) to assimilate current management & J.T practices with value-laden education as per need of relevant surroundings.

(x) to help student become more presentable, and dexterous with problem solving acumen.

(x) Organizing workshops, seminars. Conferences, symposium, case-study, situation analysis, simulations, presentation, group discussion etc.

(x) to promote and execute interdisciplinary researches at par with national excellence with infusion and cross-fertilization of various ideas and try to make these feasible .

(x) to promote the sense of achievement and self- reliance in courses as parents.

#### **6.1.3 What is the involvement of the leadership in ensuring :**

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence

• **Champion organizational change**

Governing bodies and faculty members of the institution across the streamms actively involved in policy and strategy implementation for actualization of vision and accomplishment of Mission ,which is ensured by

(i) Designing and implementation of appropriate system structure, strategy,

Staff and skill ligate to predefined goals

(ii) Research activities, well equipped library, laboratory & class rooms facilitate implementation of institutional policy.

(iii) Constantly in touch and interaction with various interest group to understand & know their expectations and provide satisfaction upto feasible level with balancing all the groups

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

For effective monitoring, evaluating and implementing the police and plans of the institution, administration holds meeting of responsible bodies on regular intervals. The minutes and promptly implemented within decided time frame.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

Nothing is perfect and constant improvement have been motto in work culture of **L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT**. This is done through constant upgradation and purposeful revision of current knowledge level of faculty through, orientation course, refresher course, faculty development programmers consultation with industry and participate in seminars and conferences at national & international levels in order to realize prostrated vision, mission and goals .

**6.1.6 How does the college groom leadership at various levels?**



Junior faculties are given opportunities to shoulder new responsibilities guided by seniors. Value driven and teaching is a constant endeavorship & guidance of Director / Professor-in- charge. Students are also full-fledged supported and encouraged for tangible achievement by teaching and non teaching staff.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

College faculties, IQAC and academic department have all the command on teaching & research work in academic parlance.

Director with the help of profession-in-charge coordinate and council above said affairs across departments. Registrar looks after administrative and financial matters with the help of a distinguished team.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

This has been obvious aspect since inception of institution as it believes always on democratic style of leadership and participative style of management. Decisions are discussed before finalised and assigned specific responsibility to any one. Feedbacks from all the corners including students and stakeholders are appreciated & chanalized.

**6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

Institution believes in total quality management in education and research work. Students progression is assessed compulsory at regular intervals through various checkpoint methods. Syllabus is reviewed and revised with pragmatic approach. Case study and decision making approach are prominent methods through which students are continuously confronted.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

A number of perspective plans are envisioned for realization of institutions mission and objectives. A few prominent are:

- (i) Plan to establish full fledged consultation with baseness organizations and needed community.
- (ii) Handling quality research project in management , I.T.& Education field.
- (iii) To develop an incubation centre for skill development
- (iv) To promote interdisciplinary excellence through focussing research and development in higher education
- (v) To conduct faculty development programmer, seminar, conferences, panel discussion and summit etc. in vibrant mode.
- (vi) Plan to file tie up and collaborations with universities of repute at international arena to promote quality education & internationally applicable knowledge and skill.

**6.2.3 Describe the internal organizational structure and decision making processes.**

The internal Organizational Structure is Organised in the form of Director as the apex body looking after internal affairs of College and heading all teaching & non teaching staffs. Registrar is also a position to administer official and disciplinary affairs . These two with the help of HODs , IQAC and faculty members mutual discuss on any issue and take decisions on the consensus basic . The ultimate reporting authority is Chairman, who is in constant touch with Director and Registrar.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- Teaching & Learning

- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

### **Teaching and Learning**

For L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT quality assurance of teaching and Learning is of paramount importance. This is secured through following steps :

- Appropriate no of classrooms, equipped with all required teaching aids including electronics.
- Teaching is on the basis of understanding assessment basis and interactive pattern, always believe in proper feedback from Students.
- To encourage students for quality research & learning during their Project work & Industrial visit.
- Teachers capabilities are increased through motivating them for Doctoral

And Post Doctoral degree and participating in various F.D.Ps, Orientation and Refresher Courses, Conferences, Seminars etc .

### **Research & Development:**

- Directors administers R&D work with the help of team. The R&D cell

Looks after and support teachers and Students research work very consciously.

- Publications by Faculty members is a Corner stone activity.

- Faculty members are encouraged for Doctoral and Post Doctoral degree from institution of repute.

#### **Community engagement.**

Institute Social Responsibility is part and parcel of College of its working Philosophy since inception. For executing the same it's a few initiations are:

- To arrange blood donation camps in the premise of institution.
- Teachers and Students are encouraged and appreciated to visit surrounding rural and underprivileged areas to participate in community services.
- Active participate in "Clean India" and "Green India" movements.
- Disbursement of some basic amenities to B.P.L & downtrodden community.

#### **Human Resource Management:**

Infusion and retention of quality human resource is an emphasized policy of the college. Human resource competencies is increased through various training and development means on continuous basis. Promotion and performance based rewards have been part of HR policy. For creating and maintaining congenial environment, there is grievance redressal cell headed by Director.

#### **Industry Interaction**

To liaison with industry in vibrant mode is a constant Endeavour of college to make its courses viable. For the purpose there is training and placement cell headed by T&P Officer, making all efforts for 'Students' technical and professional training , internship and placement.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

There is an efficient system of feedback and discussion through personal contact and periodic meetings of director, departmental heads, IQAC, faculties and various administrative cells. Course participants are another important segment to obtain valuable information. These are recorded and presented for future reference and interested stakeholders.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

Coordination across various institution sector and departments through active participation in mutual discussion on various issues. Time to time meetings are called by director with all or respective department heads and /or faculties. Decisions and implementation are secured through participative management and specific responsibility delegation to assigned individual or group.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

- (i) Incremented in Staff dearness allowance and implement.
- (ii) More required books are added to library.
- (iii) Encourage faculties to enhance abilities and research work through creative works
  - To organise conference and summit in the college premises
  - Rigorous on anti-ragging affairs and strictly adhered.
  - Beautification of college garden through more plantations.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

The affiliating university B.R.A Bihar university, Muzaffarpur has accorded the autonomous status to L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

There is an active grievance redressal cell appexed by Director to look out constantly such matters to short out as immediate as possible.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?**

Not any court case filed by and against the institution.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

The college provides enough provision and flexibility to students to forward their feedback to concerned authority. Even this has been a common practice understand & regress students problems and grievances . This also helps in efficient functioning of operational mechanism.

### **6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Efforts made by the institution to enhance the professional development of its teaching and non-teaching staff include:

(a) Provision of faculty development programme.

- (b) Seminars and Conferences
- (c) To encourage faculty members of professional bodies.
- (d) Sports and Cultural activities.
- (e) Welfare measures.
- (f) Motivate to increase publications.
- (g) Research assistance.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The institute ensures faculty empowerment through various measures.

- The institution supports various Endeavours like F.D.P. , Workshops, Seminars, Conferences and Summits.
- Encourage and support the faculty members for their research work to carry out.
- Congenial environment conducive for mutual discussion on the matter of group and institution interest.
- Amicable resolve of any issue of dispute.
- Recognition and appreciation of college members on any outstanding performance.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Director, Registrar, HOD, Faculty members and other employees mutually discuss and decide on any academic and administrative activity in the larger interest of

institution. All the furnished information are revised and recorded against credibility, reliability and applicability. Though outstanding works is appreciated and recognized by management. All the staff members are given equal percentage of increment due to internal policy matter.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

Based on feedback and performance review, major decisions have been taken as staff welfare measures, discipline, ragging free campus, renovation and up gradation of infrastructural facilities to ensure more research and publication works to enrich library with latest text, e-journals and books. All relevant information and developments are passed to respective stakeholders through personal and telephonic communication.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

Welfare schemes available for teaching and non teaching staff are

- Financial support and loan
- Educational help includes research work
- Health and medical care facilities
- E.P.F. and Gratuity paid as per P.F. Act.

Benefits are available to all and usually availed by institution staff.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT is a prestigious brand in academic parlance and to remain with this is a matter of pride and joy. Against the staff requisition, vacancies are published in the newspaper with national reach and



online advertisement as per norms of governing bodies. To recruit and appoint best among applicants is a common practice which happens through an expert committee/ interview board. For retention, job security and satisfaction are considered part of college policy. Any decision and grievance redressal happen out through mutual discussion which further ensure high degree of retention.

#### **6.4 Financial Management and Resource Mobilization**

##### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

A proposed budget is prepared for financial year which review and approved by management. All the expenses are property sanctioned and recorded through appropriate mechanism. Director and Registrar monitor and approve expenses to be incurred.

##### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The College gets its income and expenditure audited by a reputed Chartered accountant named Thakur Baidyanath Ayier and Company.

##### **6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

Self Financed System.

Audited Income and Expenditure statement of academic and administrative activities of the last four years are as such:

Year	Income (in Rs)	Expenditure (in Rs.)
2012-13	64006618/-	53807948/-
2011-12	58462856/-	53304582/-
2010-11	67316481/-	44896141/-
2009-10	41867855/-	38273106/-

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Funding Agency	Grant received (in Rs.)	Expenditure/Utilisation (in Rs.)
UGC	2602000/-	Unutilised

## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

- **Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT has established an internal quality Assurance cell (IQAC) which is indispensable part of institutional management to relies vision and mission. Quality parameters formulation incorporation assurance and upgradation in teaching research and administrative matter are prerevisit and ongoing process. The cell is responsible for ensuring pre decided quality steps . In various decided areas with supervision and assistance of college top administrative bodies.

- **How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

In Last IQAC formal meeting, decisions of the last meeting were reviewed and 24 new decisions were taken. Almost all the decisions have been implemented except a few exceptions which are reviewed and applied.

- **Does the IQAC have external members on its committee?**

**If so, mention any significant contribution made by them.**

Yes, IQAC has external members on the committee with following description

- Mr. Sunil Kumar Singh (Inspector of college (sc) B.R.A. Bihar University Muzaffarpur
- Dr. Pramod Kumar Singh, Ex HOD department of Hindi, L.S. college Muz.
- Dr. Sanjay Kr Singh, MLC, Teacher constituency Muz.

- **How do students and alumni contribute to the effective functioning of the IQAC?**

Students and alumni are continuously discussed and consulted with IQAC to get their insights and feedback which get valuable and helpful to analysis discriminate and decide the quality students.

- **How does the IQAC communicate and engage staff from different constituents of the institution?**

Through personal notice and circulation staff of various constituents of the institution are called to participate in meeting. Some time non participants due to unavoidable reasons are properly informed regarding proceedings of meeting.

- 6.5.2 **Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

Director, Registrar, HOD and IQAC are supposed to meet and coordinate relevant efforts and affair on regular basis. Any bottleneck is removed through mutual discussion and combined effort.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Training and development are unavoidable parts of quality assurance in the college consultation and cross fertilization of ideas give imports to efforts & issues learning . This has perceptive and favorable impact on successful matter handling.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

College undertakes academic audit and review of its progression in education and research activities. The insights on and outcome of review are properly placed to apply. This is timely communicated to faculty members in meeting with academic provision is not at place.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

Internal quality assurance mechanism study and analyse the quality recommendation forwarded by university UGC, AICTE, CSIR and other governing bodies and adopt these as per local requirement.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

College administrative wing Extension Activities committee, Library advisory committee, Internal quality assurance cell, Anti ragging committee, Screening and Admission committee, Sports committee are constantly vigilant to look after their respective affair under the able supervision of Director and Registrar. Plans are formulated and implemented through mutual discussion . This ensures cohesiveness and promptness.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

Prompt propagation of quality assurance policies mechanisms and outcomes to various stakeholder is ensured due to implicitly and inevitability. Students and guardians are informed by SMS. Many relevant information are shared through institution web site. Counseling cell, Placement officer , Faculties headed by Director and Registrar are always there to extend their help to students and guardians . Faculty members and students are publically recognize and certified for their outstanding contribution in academic laden activities.

## **CRITERIA VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

#### **7.1 Environment Consciousness**

##### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

A 'Clean & Green Club' has been constituted by the college consisting of members from faculty and student from all the three departments of Management, Computer and Education for taking the initiative for green environment. A very well and beautiful gardening are done periodically with proper support from the society. Furthermore, forestation has been undertaken by this society with the support of department of forest, Government of Bihar. The ministry of rural development, government of Bihar has also funded and planted trees inside the campus. An initiative is taken by agency to ensure the campus clean to maintain proper hygiene under continuous monitor and proper care. The campus of the college has a rich variety of flora and water pond inside the campus.

##### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

###### **\* Energy conservation**

For energy conversation the college has adopted LED bulbs, CFL bulbs and electronic chokes. The college building have been constructed with taking proper care of air ventilation, the class room of Post graduate courses are equipped with Air condition. The faculties, staffs and students are properly communicated to switch off lights, fans, A.Cs, computer, printers, copiers etc when it is not in use to ensure proper conservation of energy.

###### **\* Use of renewable energy**

To reduce electricity consumption, the college is in the process of installing solar panels.

###### **\* Water harvesting**

A water pond is situated inside the campus, which is a good source of retaining rain water during monsoon. The pond properly cleaned at regular interval to ensure good hygiene. This pond is being used for pisciculture.

The campus is enriched with variety of trees, gardens, which is also helpful for water harvesting.

**\* Check dam construction**

The college has not yet made any provision for this.

**\* Efforts for Carbon neutrality**

The college campus is full of greeneries with trees, garden and herbs. The clean and green society of college has undertaken forestation programme with the collaboration of department of forest, ministry of rural development, Government of Bihar. Furthermore, use of vehicle is prohibited inside the campus up to the maximum extent.

**\* Plantation**

the college campus is enriched with variety of plants, trees and herbs, which make the campus green. The forestation has been also undertaken with the collaboration of department of forest, ministry of rural development, Government of Bihar.

**\* Hazardous waste management**

The institute is very keen to follow the norms stipulated the government in this connection of disposal of hazardous wastages.

**\* e-waste management**

The college is very keen to use of less paper, the clean and green club is very much sensitive to the ecological/ environmental factors to make environment eco friendly. This club is also taking care of proper disposal of e waste management.

## **7.2 Innovations**

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- Mentorship
- one to one
- one to all

- Counseling cell
- Open to all
  - Career advice
  - Day long orientation for newly inducted students
  - Semester system programme , evaluation of progress of syllabus at regular interval
  - Faculties are allowed and relieved for orientation programme, short term training, seminar and workshops
  - Internal evaluation system of students
  - Dedicated and separate rich library and study center at each of the departments with variety of books, Magazines, Journals and e-Journals
  - Class rooms are equipped with LCD Projectors, OHP to mix audio-visual demonstration with conventional teaching methods
  - Co-curricular activities include quizzes, competition, debate, cultural programs etc for the overall development of the students
  - Participation of students in seminar, conference, workshops
  - Sports activities
  - Feedback mechanism
  - Remedial coaching
  - PDP and Cambridge English UK to improve communication and overall personality
  - Dedicated Training and Placement cell for placement of students in reputed organization

### **7.3 Best Practices**

**7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

#### **Best Practices (A)**



**1. Title of the Practice:** to create skilled professional for emerging and challenging market environment

**2. Goal:**

The college has a large canvas of 4 decades of providing professional studies especially Management from 1973, computer education over a decades and education has added recently. The college Management, Faculties and IQAC strongly believe that the Management, Computer and Education field is constantly changing with new dimension, therefore a static and bookish study framework is not enough of student and learners to excel themselves. The changing market environment requires highly skilled, dynamic professionals in related field to achieve assigned goal. The college aims to create professionals to be equipped with specific skills to fill the gap between challenging market needs. The college makes all the possible efforts to prepare their students highly skilled in this context to serve the society better with their abilities.

**3. The Context**

The college strongly believes to provide quality education to their student from its inception. They need to be prepared and skilled before entering into the volatile market environment.

- Conventional pedagogy is primarily focused on class room teaching with academics
- Students of professional studies are requiring to be acquainted with hand on experience through training and live projects.
- There are many differences in theory and real market environment problems, which need to be fulfilled by learning.
- In addition to having a good teaching methodology, students are also requiring to be updated as per the changing market environment.
- There is always a requirement to put effort to meet the requirement to the obligations of human rights, globally. This can be achieved by the proper education and learning.

#### 4. The Practice

Every course taught has been combined with interaction, discussion on case study, situation base study, team based learning etc rather lecture. These include

- Audio-video sessions through LCD Projectors and OHP in addition to conventional class room teaching.
- Guest lecture from various industry professionals
- Case base study, situation based study, team base learning etc.
- Industry visits for MBA and MCA students
- Internships for the student to acquainted with hand on experience
- Simulation games
- Periodical mentoring and learning of students through presentation and abstract telling at end of the session
- IQAC make it efforts to motivate teachers to adopt tools and techniques to cope with challenging aspects
- Organization of conferences, seminar, and workshops by each department to make aware the students, faculties and staffs about recent happening in the world.
- The college conducts soft skill development programme with the collaboration of Cambridge University, UK to prepare students for placement.
- The institute is enriched with well equipped computer lab, enables student to explore and discover with the world.

#### 5. Evidence of Success

The evidence of success in the connection with above said goal can be seen as follows

- B+ rank is given to the college by 'Business India' group.
- Students from all over Bihar prefer to seek admission in this college
- College is growing and running successfully over four decades
- Pass percentage of the students are high in comparison with other institute
- The college has a long list research journals and publications.

- There has been boost in the number of companies visiting the campus over the years
- The college has been awarded by CSR (Competition Success Review) award three times.
- In regards to professional excellence, spirit and dedication the 'TATA Consultancy Services' awarded the college computer lab with a certification on outstanding achievement in making the CWE, the world's largest online assessment centre.

#### **6. Problems Encountered and Resources Required**

One of the major problems encountered to implement our best practices is that

We are in the journey of providing professional education and sometimes stuff of the student put a limitation to implement these practice because aspirants lack of basic education, linguistic disability, rural background and societal structure and behavior.

Lack of strong industrial presence in Bihar creates required professional exposure and experience debacle.

More financial support is required to bridge the required discrepancy

The college is running under self finance scheme, sometimes this also put a limitation towards the implement of additional practice/s. Nevertheless, we believe in positivity and thus with a strong will our efforts continue to be effective and results substantial outcome to the students.

#### **7. Contact Details**

Name of the Principal: Dr Shyam Anand Jha

Name of the Institution: Lalit Narayan Mishra College of Business Management

City: Muzaffarpur

Pin Code: 842001

Accredited Status:

Work Phone :0621-2255905, 2250905

Fax: 0621-2255905                      Mobile: 9431013370

Website:[www.lmncbm.org](http://www.lmncbm.org)

E-mail : [info@lmncbm.org](mailto:info@lmncbm.org)

**Best Practice (B)****1. Title of the Practice:** Institute-student interaction**2. Goal**

Being in the journey of providing professional education the college believes in the feedback mechanism approach to diminish communication gap among the student. Therefore college has established a mechanism for the students to interact and connect with the faculties without any barriers. This limitation is not limited to this much of interaction, students are also allowed to talk with administration and top management.

**3. The Context**

- Two ways communication is life blood of understanding; this is evident in learning of course technicalities and further application of conceptual framework in real situation, which is mandatory in professional and technical education.
- To assess the background bottleneck of students, and their linguistic debacle and nature of less vocal, there is a need of proper communication.
- The communication gap may lead to increase the student absenteeism
- Lack of awareness and technological in competencies creates serious threats to participation amongst them.
- There are diversifications on the part of language, educational background, geographical location, economic background etc., which can be addressed through proper communication.

**4. The Practice**

The every course taught at college will make effort of address gap due to communication related issues, which include

1. Two way communication with the student by the faculty members are ensured in addition to conventional classroom teaching.
2. Group discussion, debate, presentations, case study, simulation games, extempore, doubt clearing sessions etc are the regular practice at college

3. Students are encouraged to come out with relevant industrial practices and share their ideas with class mates and teachers
4. Students are supposed to go through various magazines and journals and opine their views on a particular issue of changing market environment.
5. Technology plays important role in interaction thus with the help of technology students are supposed to overcome the communication gap.
6. Various educational electric aids are planned and devised to consider unique background of courses participants, among these Wi-Fi, Smart board application, LCD Projectors, PPT Presentation, OHP are prominent.
7. A regular practice of interaction between parents and management of the college is a way of life inside the campus

#### **5. Evidence of Success**

1. The above mentioned efforts endowed good results as a steep reduction in student absenteeism and inculcation of high moral and motivations
2. Due to the rigorous effort in aforesaid area, various stakeholders like parents, organizations etc. appreciate the Endeavour.
3. There is desirous growth students learning, understanding and interest acumen
4. This also enhanced the amicable and cohesive relationship between students and faculty members and thus students are more vocal and opened to discuss their problems
5. This interaction effort resulted as the Pass percentage and absorption in industries of the students are high in comparison with other institute
6. There has been boost in the number of companies visiting the campus over the years

## 6. Problems Encountered and Resources Required

1. Usually any application has its own constraints and challenges. The institution also encountered various challenge like as students shyness and hesitations are one of major challenges for the implementation of best practices.
2. For interaction based on technology is depend upon the availability of connectivity, power, and related equipment and device also become challenge, sometimes.
3. Many were not convergent and convenient with the computer and internet which were overcome by continuous interaction and consultations.
7. As the college enjoys Autonomous status, we attempt to make our practices best to excel its performance.

## 8. Contact Details

Name of the Principal: Dr Shyam Anand Jha

Name of the Institution: Lalit Narayan Mishra College of Business Management

City: Muzaffarpur

Pin Code: 842001

Accredited Status:

Work Phone :0621-2255905, 2250905

Fax: 0621-2255905

Website: [www.lmncbm.org](http://www.lmncbm.org)

E-mail : [info@lmncbm.org](mailto:info@lmncbm.org)

Mobile: 9431013370

## 1. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about

3-4 pages, avoiding the repetition of the data.

1. Name of the Department : Management
2. Year of Establishment : 1973
3. Names of Programmes / Courses offered : MBA & BBA
4. Names of Interdisciplinary courses and the departments/units involved : N/A
5. Annual/ semester/choice based credit system (programme wise) : Semester system
6. Participation of the department in the courses offered by other departments : MCA, BCA, B.Ed.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	5	1
Associate Professors	10	1
Asst. Professors	20	21

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Teaching or other Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Kameshwar Mishra	Ph.D. MBA	Professor	Marketing	35	6
Dr. Shyam Anad Jha	Ph.D, MBA, M.Sc.	Assistant Professor	HR	29	6
Dr. Shankar Kumar Singh Jha	Ph.D., MBA	Assistant Professor	Finance	29	
Dr. Rakesh Chandra	Ph.D., MBA	Assistant Professor	Marketing	30	
Dr.Vibhawendra Pathak	Ph.D., LSW	Associate Professor	HR	18	5
Dr. Vipin Kumar	Ph.D., MBA	Assistant Professor	Production/Marketing	10	
Archana Jha	MFA	Assistant Professor	Finance	12	
Dr. Rashmi Kumari	Ph.D., MBA	Assistant Professor	Finance	20	
Dr. Mrinalini	D.Litt.	Assistant Professor	Marketing	8	
Dr. Aditya Kumar Jha	Ph.D., MBA	Assistant Professor	Marketing	8	
Dr. Bhanu Pratap	Ph.D., MBA	Assistant Professor	Marketing	11	
Dr. Shivkant Kumar	Ph.D., M.Sc.	Assistant Professor	Mathematics	8	
Dr.Budhi Sagar Mishra	Ph.D., MBA	Assistant Professor	HR	15	
Dr. Purnima Sinha	Ph.D., MA	Assistant Professor	OR	10	
Dr. Deepak Kumar	Ph.D., MBA	Assistant Professor	Finance	7	
Dr.Manoj Kumar Yadav	Ph.D., MA	Assistant Professor	Economics	8	
Manoj Kumar Singh	MBA	Assistant Professor	Marketing	8	
Amar Nath	MBA	Assistant Professor	Marketing	15	



Neeraj Kumar	MBA	Assistant Professor	Marketing	19	
Akshay Kumar Mishra	MBA	Assistant Professor	Finance	6	
Shishir Kumar Choudhary	MBA	Assistant Professor	Marketing	15	
Nirbhay Pratap Singh	MBA	Assistant Professor	HR	6	
Sharda Kumari	MBA	Assistant Professor	Finance	7	
Ajay Kumar	MBA	Assistant Professor	Marketing	6	
Nutan Chaudhary	M.Phil	Assistant Professor	English	5	

11. List of senior visiting faculty :

1. Dr. J. K Singh, Rtd. Professor, Deptt. of Economics, BRA Bihar University, Muzaffarpur
2. Late Dr. L. K. Shukla, Professor, Deptt. of Commerece, BRA Bihar University, Muzaffarpur
3. Dr. S. Sen Gupta, Professor, Deptt. of Commerece, BRA Bihar University, Muzaffarpur
4. Dr. Rakesh Raman, Professor, Deptt. of Economics, BHU, Varanasi
5. Dr. Ashish Vajpayee, Professor, Deptt. of Management, BHU, Varanasi
6. Dr. A. N. Jha, Deptt. of Management, BIT Mesra, Ranchi

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : N/A

13. Student -Teacher Ratio (programme wise)

Programme	Year	Ratio
MBA	2011-12	15 : 1
	2012-13	15 : 1
	2013-14	15 : 1
	2014-15	15 : 1
BBA	2011-12	30:1
	2012-13	30:1
	2013-14	30:1
	2014-15	30:1

14. Number of academic support staff (technical and administrative staff) : 38

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : D. Litt. – 1, Ph.D. - 14
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : 02
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL
18. Research Centre /facility recognized by the University : NIL
19. Publications: : 104
- \* a) Publication per faculty : 4
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students : 104
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index
20. Areas of consultancy and income generated : NIL

21. Faculty as members in

- National committees

b) International Committees

c) Editorial Boards.... : 01

22. Student projects :

a) Percentage of students who have done in-house projects including inter departmental/programme Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 100%

23. Awards / Recognitions received by faculty and students :

24. List of eminent academicians and scientists

/ visitors to the department :

Seminars/ Conferences/Workshops organized & the source of funding a) **National**

- i. Sri Rajdev Singh, Ex-Vice Chancellor, BRA. Bihar University, Muzaffarpur
- ii. Dr. P. Palanade, Vice Chancellor, BRA. Bihar University, Muzaffarpur
- iii. Dr. Shambhu Nath Guha, Vice\_chancellor, Aryabhata Gyan University, Patna
- iv. Dr. Vimal Kumar, Ex- Vice Chancellor, Bra Bihar University, Muzaffarpur
- v. Dr. Sanjeev Mishra, IRS, Joint Dir.,Ministry of Home Affairs, Govt. of India
- vi. Dr. A. N Yadav, Principal , L.S. College, Muza.
- vii. Dr. Mamta Rani, Principal, MDDM College, Muz.
- viii. Dr. S. Chatterajee, Professor, Govt. T.T Collrge, Malda , W.Bengal
- ix. Dr. Gyan Dev Mani Tripathi, principal, Maitreya College of Education, Vaishali.
- x. Dr. N. R. Ravi, Principal, M.T.T College , Madhubani.
- xi. Dr. Md. Shamim Ahmed, Principal, AITT. College, Dhanbad,
- xii. Dr. Kamal Prasad Budha, Principal, Nalamda T.T. College, Bihar Sarif.

- xiii. Dr. Prabhat Kumar Dhal, Principal, G.T.T. College, Hajaribagh
- xiv. Dr. Satish Kumar Singh, Principal, R.S.T.T. Collegeesh , Nalanda
- xv. Dr. Tripura Jha, Assistant Professor
- xvi. Dr. Md. Azizul Islam, Principal, K.T.T. College, Katihar
- xvii. Dr. Md. Faiz Ahmed, Principal, MANU College of Education, Darbhanga
- xxviii. Dr. Satish Kumar Singh, Principal, VB. University, Hazzribagh.
- xix. Dr. Rajesh Kumar Singh, Principal, DIET, Kamur.
- xx. Sri Shishir Mohan kumar, CEO Bharti Airtel Ltd.
- xxi. Dr. Naval Kishore Chaudhary, Rtd. Professor, Patna University
- xxii. Sri Y. Chandra, CEO, Geo Life, Bangluru
- xxiii. Dr. Chandra Shekhar, Deputy Chairman, Higher Technical Education, Noida
- xxiv. Sri Vinod Kumar Mishra, Director, Smart Technoliogy, Mumbai.
- xxv. Sri Navin Agarwal, Partner, KPMG, Advisory Service Pvt. Ltd., Muzaffarpur.
- xxvi. Sri Bineel Krishna Ravela, Project Director, DDUGKY
- xxvii. Sri Amod Kanth, IPS

**b) International**

Miss. Angela French, Director, Cambridge English Assessment.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
MBA	2011-12	394	201	141	21	100
	2012-13	404	214	109	35	100
	2013-14	414	189	98	40	100
	2014-15	459	149	55	41	100
BBA	2011-12	426	389	196	67	100
	2012-13	394	356	184	80	100
	2013-14	388	342	189	75	100
	2014-15	364	288	124	66	100

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
MBA/BBA	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

:

29. Student progression

:

Student progression	Against % enrolled
UG to PG	40%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes

31. Number of students receiving financial assistance from college, university,

government or other agencies : Yes

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : Yes

33. Teaching methods adopted to improve student learning : Lectures  
Group Discussion  
Seminars, Workshops,  
Conference with participation of students

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

- Adopted school for Physically Challenged students Named 'Shubham Viklang Sansthan', Muzaffarpur
- Provided Toilets in schools
- Organised Blood Donation Camps

35. SWOC analysis of the department and Future plans :

**Strength :** Well qualified faculty members and up-to-mark infrastructure

**Weakness:** Inadequate liaison between theoretical and practical exposures

More financial support is required. The college is running under self finance scheme, sometimes this also put a limitation.

**Opportunity:** Major economic transformation at national and international level leads more important role to play by technical and professional people.

**Challenges:** Poor industrial base and economical conditions of the state.

## 2. Evaluative Report of the Departments

1. Name of the department : Information Technology
2. Year of Establishment : 2002
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : MCA, BCA
- Names of Interdisciplinary courses and the departments/units involved : N.A.
4. Annual/ semester/choice based credit system (programme wise) : Semester system
5. Participation of the department in the courses offered by other departments : BBA, MBA, B.Ed.
6. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
7. Details of courses/programmes discontinued (if any) with reasons : No
8. Number of Teaching posts

	Sanctioned	Filled
Professors	3	
Associate Professors	5	
Assistant Professors	12	12

**9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Teaching or other Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Damodar Tiwary	Ph.D.	Coordinator	Mathematics	35	
Dr. Fahim Iqbal	B.Tech., Ph.D.	Assistant Professor	Networking	12	-
Dr. Indu Bhushan Lal	M.Sc., Ph.D.	Assistant Professor	Software Engineering, DBMS	21	01
Mr. Vijay Kumar Singh	MCA	Assistant Professor	Programming, Graphics	10	-
Dr. Shivkant Kuamr	M.Sc., MCA, Ph.D.	Assistant Professor	Mathematics	08	
Dr. Shah Salamat Ali Rizvi	M.C.A., Ph.D.	Assistant Professor	Programming, ERP	08	01
Mr. Sandeep Kaushik	MCA	Assistant Professor	Programming, OS	08	
Mr. Suket Jha	B.Tech.	Assistant Professor	Networking	08	-
Mr. Radhe Shyam Soni	M.C.A.	Assistant Professor	Programming, OR	08	-
Ms. Sandhya	B.Tech.	Assistant Professor	Architecture	08	-
Mr. Mukesh Kumar	M.C.A.	Assistant Professor	Programming	08	-
Mr. Avijeet Vishwas	M.C.A.	Assistant Professor	Programming, Mathematics	03	-
Mr. Rajeev Kumar ingh	M.C.A.	Assistant Professor	Programming, Database	03	-



10. **List of senior visiting faculty :**
  - i. Dr. M.P. Singh, Department of Computer Science, NIT, Patna
  - ii. Dr. Prabhat Kumar, Department of Computer Science, NIT, Patna
  - iii. Dr. Manish Kumar, Principal, Vidya Bihar Institute of Technology, Purnea
  - iv. Dr. N.P.Tiwary, Department of CSE, BIT, Mesra, Ranchi
11. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil**
12. **Student -Teacher Ratio (programme wise) :**

Programme	Year	Ratio
MCA	2011-12	15:1
	2012-13	15:1
	2013-14	15:1

Programme	Year	Ratio
BCA	2011-12	30:1
	2012-13	30:1
	2013-14	30:1
	2014-15	30:1

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled : 20**
14. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. : Ph. D.: Ph.D. – 04, PG -08**
15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NIL**
16. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
17. **Research Centre /facility recognized by the University:**
18. **Publications: 36**

19. a) Publication per faculty: 03
20. Number of papers published in peer reviewed journals (national / international) by faculty and students  
National Journal: 36
21. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - Monographs : NIL
  - Chapter in Books : NIL
  - Books Edited : NIL
  - Books with ISBN/ISSN numbers with details of publishers:
  - Citation Index : NIL
  - SNIP : NIL
  - SJR : NIL
  - Impact factor : NIL
  - h-index : NIL
22. Areas of consultancy and income generated:
23. Faculty as members in
  - a) National committees
  - b) International Committees
  - c) Editorial Boards.... 02
24. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: 150
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: 90%
25. Awards/ Recognitions received by faculty and students : 02
26. List of eminent academicians and scientists/ visitors to the department:
27. Seminars/ Conferences/Workshops organized & the source of funding
  - a) National :
  - b) International :

## 28. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)		Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
MCA	2011	51	42	15	14	100
	2012	86	45	15	14	100
	2013	95	62	19	11	100
	2014	102	59	17	7	100
BCA	2011	344	189	83	46	100
	2012	220	168	75	57	100
	2013	312	224	102	77	100
	2014	306	243	98	48	100

\*M=Male F=Female

- Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
MCA	100	Nil	Nil
BCA	100	Nil	Nil

- How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- Student progression

Student progression	Against % enrolled
UG to PG	30-40 % Approx
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>Campus selection</li> <li>Other than</li> </ul>	

campus recruitment	
Entrepreneurship/Self-employment	10%

**29. Details of Infrastructural facilities**

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes

**30. Number of students receiving financial assistance from college, university, government or other agencies : 57**

**31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Yes**

**32. Teaching methods adopted to improve student learning**

- Lectures
- Group discussions
- Seminars, Workshop, Conference with participation of student.
- Game
- Quizzes

**33. Participation in Institutional Social Responsibility (ISR) and Extension activities**

**34. SWOC analysis of the department and Future plans**

**Strength:**

- Well Qualified faculty member.

**Weakness:**

- International Exposure
- We are in the journey of providing professional education and sometimes stuff of the student put a limitation to implement these practice because aspirants lack of basic education, linguistic disability, rural background and societal structure and behavior.
- Lack of strong industrial presence in Bihar.

- More financial support is required.
- The college is running under self finance scheme, sometimes this also put a limitation.

**Opportunity:**

- 100% Job opportunity either in multinational firms or in entrepreneurships.

**Challenges:**

- To mentor students of international standards.

**Future plan:**

- Starting of B.Tech. Programme
- Starting of M.Phil and Ph.D. Programmes

### 3. Evaluative Report of the Departments

1. Name of the Department : Education
2. Year of Establishment : 2009
3. Names of Programmes / Courses offered : B.Ed.
4. Names of Interdisciplinary courses and the departments/units involved :  
NIL
5. Annual/ semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the courses offered by other departments : B.Ed., DDE at B.R.A.B.U., Muzaffarpur  
M.Phil.(Edu.) at B.R.A.B.U., Muzaffarpur
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
NIL
8. Details of courses/programmes discontinued (if any) with reasons-  
NIL
9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	07	07

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.  
/Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Teaching or other Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Azizur Rahman Khan	M.A., M.Ed., M.Phil (Edu), PhD. (Edu) & Ph.D. (Psy)	Principal in the grade of Professor	Educational Psychology	25 Yrs.	06 (Awarded), 06 (Registered to be awarded)
Dr. Rudra Narayan Chaudhary	M.A., M.Ed., Ph.D (Snk)	Lecturer	Sanskrit	7 Yrs.	-
Dr. Smita Mishra	M.A., B.Ed., M.A. (Edu), Ph.D. (Pol.Sc.)	Lecturer	Pol. Science	7 Yrs.	-
Dr. Satyendra Kumar Pandey	M.A., M.Ed., Ph.D. (Hist)	Lecturer	History	10 Yrs.	-
Dr. Devendra Bhushan	M.A., M.Ed., NET, Ph.D.	Lecturer	History	4 yrs.	-
Mr. Raj Kumar Jha	M.Sc., M.Ed.	Lecturer	Physics	18 Yrs.	-
Mr. Sudhir Kumar Jha	M.Sc., M.Ed.	Lecturer	Zoology	7 Yrs.	-
Mr. Syed Alay Sibtain	M.Sc., M.Ed.	Lecturer	Zoology	4 Yrs.	-
Mr. Santosh Kumar	M.P.Ed.,	DPE	Physical Education	4 Yrs.	-

Dr. Rakesh Kumar Mishra	P.G. (Music)	Lecturer in Music Art Education		6 Yrs.	-
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11. List of senior visiting faculty :

- i. Dr. Ratnesh Mishra, Reader, Deptt. Of Psychology, B.R.A.B.U., Muzaffarpur
- ii. Dr A. Anjum, Ex-Principal, MANUU, Darbhanga
- iii. Dr. R.P.Singh, Project Officer, DDE, B.R.A.B.U., Muzaffarpur

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise)

Programme	Year	Ratio
B.Ed. Course	2011-12	10 : 1
	2012-13	10 : 1
	2013-14	10 : 1
	2014-15	10 : 1

14. Number of academic support staff (technical and administrative staff) : Separate sheet attached for detail

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : Ph.D. – 5, PG-5

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL

18. Research Centre /facility recognized by the University : NIL



19. Publications:

By the Principal

Two articles published in Bhartiya (A multi Disciplinary Research journal-national) Patna / Ranchi / Mumbai. Vol. – 8, No. – 4, Oct.'2008.

Three articles published in Anvikshi (The Indian Journal of Research – Bi Monthly International Journal of all Researchers – BHU). Vol. -4, No.-5, Sep.'2010, Vol-4, No.-6, Nov.'2010 & Vol.-5, No.-2, Mar'2011 respectively.

- \* a) Publication per faculty - 1
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students - 7
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

20. Areas of consultancy and income generated : NIL

21. Faculty as members in

- National committees : 1

Principal in member of V.T., ERC, NCTE (Bhubaneshwar), Principal is the Dean, Faculty of Education, B. R. A. Bihar University, Muz. & Member of A.C. & Senate, Member of Inspection Team, Member of DRC, PGRC of B. R. A. Bihar University, Muzaffarpur, Bihar. Principal is the member of Inspection Team & Question setter of Maulana Mazharul Haque Arabic & Persian University, Patna and also External Examiner for Ph.D., M.Ed., M.A. (Edu) for viva & thesis evaluation for different universities such as Patna University, Patna, Magadh University, Bodh Gaya, Mithila University, Darbhanga, Kolhan University, Jamshedpur, V.B. University, Hazaribagh, Agra University, Agra etc. He is also appointed by Hon'ble Vice-Chancellor as University Representative of B. R. A. Bihar University, Muzaffarpur of the selection board for the appointment of faculty in T. P. Verma College, Narkatiyagunj.

b) International Committees : 1

c) Editorial Boards.... : 1

22. Student projects : NIL

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by  
faculty and students : NIL

24. List of eminent academicians and scientists  
/ visitors to the department :

- i. Sri Rajdev Singh, Ex-Vice Chancellor, BRA. Bihar University, Muzaffarpur
- ii. Dr. P. Palanade, Vice Chancellor, BRA. Bihar University, Muzaffarpur
- iii. Dr. Vimal Kumar, Ex- Vice Chancellor, Bra Bihar University, Muzaffarpur
- iv. Dr. Sanjeev Mishra, IRS, Joint Dir.,Ministry of Home Affairs, Govt. of India
- v. Dr. S. Chattaraj, Professor, Govt. T.T Collrge, Malda , W.Bengal
- vi. Dr. Gyan Dev Mani Tripathi, principal, Maitreya College of Education, Vaishali.
- vii. Dr. N. R. Ravi, Principal, M.T.T College , Madhubani.
- viii. Dr. Md. Shamim Ahmed, Principal, AITT. College, Dhanbad,
- ix. Dr. Kamal Prasad Budha, Principal, Nalamda T.T. College, Bihar Sarif.
- x. Dr. Prabhat Kumar Dhal, Principal, G.T.T. College, Hajaribagh
- xi. Dr. Satish Kumar Singh, Principal, R.S.T.T. Collegeesh , Nalanda
- xii. Dr. Tripura Jha, Assistant Professor
- xiii. Dr. Md. Azizul Islam, Principal, K.T.T. College, Katihar
- xiv. Dr. Md. Faiz Ahmed, Principal, MANU College of Education, Darbhanga
- xv. Dr. Satish Kumar Singh, Principal, VB. University, Hazzribagh.
- xvi. Dr. Rajesh Kumar Singh, Principal, DIET, Kamur.
- xvii. Dr. Naval Kishore Chaudhary, Rtd. Professor, Patna University

25. Seminars/ Conferences/Workshops organized & the source of funding a) National

1. On 24.06.2013 conducted

**Topic : Teacher Education – Problems and Prospects** on the occasion of Annual cum Founders' Day in collaboration with DDE, B. R. A. Bihar University, Muzaffarpur

2. On 24.06.2014 conducted

**Topic : Education System in Modern India issues, concerns and opportunities.**

3. On 24.06.215 conducted

**Topic : Recent Development and Initiatives in Teacher Education Progress.**

b) International : NIL

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Education	2011-12	455	100	22	78
	2012-13	286	100	17	83
	2013-14	248	100	21	79
	2014-15	206	100	24	76

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Ed.	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

: Data Not Available

29. Student progression : Data Not Available

Student progression	Against % enrolled
UG to PG	NIL
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
<b>Employed</b> • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies : Yes

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : Yes

33. Teaching methods adopted to improve student learning : Lectures

Group Discussion

Seminars, Workshops, Conference with  
participation of students

34. Participation in Institutional Social

Responsibility (ISR) and Extension activities :

- Adopted school for Physically Challenged students Named 'Shubham Viklang Sansthan', Muzaffarpur
- Provided Toilets in schools
- Organised Blood Donation Camps

35. SWOC analysis of the department and :

Well qualified faculty members available as per NCTE norms



## Lalit Narayan Mishra College of Business Management

(Affiliated and Approved by UGC & All India Council for Technical Education)

An Autonomous College Under B. R. Ambedkar Bihar University

MUZAFFARPUR

Ref. D408/16

Date: 15-02-20

### Declaration by the Head of the Institution

TRACK ID - BRC0GN23643

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution  
with seal:

Place: Muzaffarpur.

Date: 15/02/2016

**Prof. in-Charge**  
L.N. Mishra College  
Business Management  
MUZAFFARPUR

Bhagwanpur Chowk, Muzaffarpur - 842 001  
Tel. Fax No. : (0621) 2255905, 2250204.  
E-mail : info@lnmcbm.org; Website : www.lnmcbm.org

**Certificate of Compliance**

(Affiliated / Constituent / Autonomous Colleges and Recognized Institutions)

TRACK ID - BRC0GN23643

This is to certify that L. N. Mishra College of Business Management, Bhagwanpur, Muzaffarpur (Bihar) fulfils all norms

1. Stipulated by the affiliating University and / or
2. Regulatory Council / Body (such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.) and
3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the College website.



Principal / Head of the Institution

(Name and Signature with Office seal)

Date: 15/02/2016

Place: Muzaffarpur

*Prof. in Charge.*  
L.N. Mishra College of  
Business Management  
MUZAFFARPUR





**अखिल भारतीय तकनीकी शिक्षा परिषद्**  
**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
 (भारत सरकार का एक सांविधिक संस्थान) (A STATUTORY BODY OF THE GOVERNMENT OF INDIA)

F.No 720-73-003 (CS)/ET/2000

Dated:-10<sup>th</sup> July 2002

To:  
 The Secretary,  
 Deptt of Science & Tech.  
 Govt. of Bihar  
 Patna -800015

**Subject:** Extension of Approval, to L.N. MISHRA COLLEGE OF BUSINESS MGMT, BHAGWANPUR CHATTI P.O. BOX 77 MUZAFFARPUR- 842201, BIHAR for conduct of MCA programmes.

Sir,

I am directed to state that the All India Council for Technical Education (AICTE), is pleased to accord extension of approval to L.N. MISHRA COLLEGE OF BUSINESS MGMT, BHAGWANPUR CHATTI P.O. BOX 77 MUZAFFARPUR- 842201, BIHAR only for the course(s) and intake capacity as given below with the specific conditions that admission shall be made through the Central Counseling by the Govt. of BIHAR only:

COURSE (s)	PREVIOUS APPROVED INTAKE	REVISED APPROVED INTAKE	PERIOD OF APROVAL
MCA	30	30	2002-03

This approval has been accorded subject to fulfillment of specific conditions listed at Annexure- I (if any) and Norms and Standards & General Conditions as stipulated by Council.

Further, in the event of infringement/contravention or non-compliance of the norms & standards prescribed by the AICTE during the last approved academic year, the Council shall take further action to withdraw approval to this case for admission during subsequent academic year and the liability arising out of such withdrawal of approval will be solely that of Management / Trust /Society and/or institutions.

**The Council reserves the right to visit the Institution any time it may deem fit to verify the compliance of norms and standards of AICTE.**

You are requested to kindly monitor the progress made by this institution for fulfillment of the norms & standards of the Council & keep the concerned Regional Committee and AICTE informed.

  
**(K. SUBRAMANIAM)**  
**ADVISER (PGER)**

Contd...2/-

  
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पञ्चाङ्ग  
REGISTERED  
अखिल भारतीय तकनीकी शिक्षा परिषद्  
**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
(भारत सरकार का एक सांविधिक संस्थान) (A STATUTORY BODY OF THE GOVERNMENT OF INDIA)  
उत्तर क्षेत्रीय कार्यालय • NORTHERN REGIONAL OFFICE

No.F.12-77/2000-NRO/AICTE- 3322

17 November, 2000

To,

The Director,  
L.N. Mishra College of  
Business Management,  
Bhagwanpur Chatti,  
MUZAFFARPUR – 842 001 (BIHAR)

**SUB EXTENSION OF AICTE APPROVAL FOR CONDUCTING MCA PROGRAMME BEYOND THE SESSION 2000-2001 – REGARDING.**

Sir,

You are aware that the Council has accorded approval to *MCA programme* being conducted at your institute upto the academic session 2000-2001 subject to fulfillment of certain conditions. In order to assess the compliance and also to verify the infrastructural, instructional and other facilities available with the institute as per Norms & Standards of the Council it has been decided that a Monitoring Committee visit may be undertaken. The Committee shall make recommendations to the Council for extension of approval or otherwise.

You are, therefore, requested to remit a processing fee of Rs.25,000/- through Bank Draft drawn in favour of "**REGIONAL OFFICER, NORTHERN REGIONAL OFFICE, AICTE, KANPUR**" payable at Kanpur latest by 2<sup>nd</sup> December, 2000 to enable this office to arrange the expert committee visit to your institute well in time.

A report on the necessary measures taken to comply with the deficiencies pointed out during last visit may please be sent to this office immediately (Please see Annexure).

Further, it is to inform you that your institute can not admit any student for the session 2001-2002 nor it should publish any admission notification for the academic session 2001-2002 till the extension of approval is accorded by this Council.

An early response will be highly appreciated.

Thanking you,

Encl : As above.

Endt.No.F.12-77/2000-NRO/AICTE-

November, 2000

Copy for kind information to the Adviser (E&T), All India Council for Technical Education, Indira Gandhi Sports Complex, Indraprastha Estate, New Delhi – 110 002.

Yours faithfully,  
( S. Bhattacharya )  
Regional Officer

( S. Bhattacharya )  
Regional Officer

1-ए, लक्ष्मण बाग, नवाबगंज, कानपुर-208 002  
1-A, LAXMAN BAGH, NAWAB GANJ, KANPUR-208 002  
Phones : 292550, 292551, 550122, Fax : 0512-214492, Gram : AICTENORTH

Mishra College of Business Mgt. , Bhagwanpur Chatti, P.Box  
77, Muzzafarpur - 842 201

iciencies:

Regular head of the MCA programme along with necessary faculty as per AICTE norms be recruited before admitting students.

Existing computer lab should be relocated in a bigger room with more computers and in the next two years around 40 computers be available.

Extension of college building be ensured in due course of



**All India Council for Technical Education**  
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 [www.aicte-india.org](http://www.aicte-india.org)

F.No. Northern/1-2453132422/2015/EOA

Date: 21-Apr-2015

To,  
The Principal Secretary,  
Deptt. Of Human Resource Development,  
Govt. of Bihar, New Secretariat,  
Patna-800015, Bihar

**Sub: Extension of approval for the academic year 2015-16**

Ref: Application of the Institution for Extension of approval for the academic year 2015-16

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2012 notified by the Council vide notification number F.No.37-3/Legal/2012 dated 27/09/2012 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Regional Office	Northern	Application Id	1-2453132422
		Permanent Id	1-35052964
Name of the Institute	L N MISHRA COLLEGE OF BUSINESS MANAGEMENT	Institute Address	BHAGWANPUR CHOWK, MUZAFFARPUR, MUZAFFARPUR, Bihar, 842001
Name of the Society/Trust	L N MISHRA COLLEGE BUSINESS MANAGEMENT	Society/Trust Address	BHAGWANPUR CHOWK, MUZAFFARPUR, MUZAFFARPUR, Bihar, 842001
Institute Type	Unaided - Private		

Opted for change from Women to Co-ed	No	Opted for change of name	No	Opted for change of site	No
Change from Women to Co-ed approved	Not Applicable	Change of name Approved	Not Applicable	Change of site Approved	Not Applicable

To conduct following courses with the intake indicated below for the academic year 2015-16

Application Number: 1-2453132422\*

Page 1 of 3

Note: This is a Computer generated Letter of Approval.No signature is required

Letter Printed On: 28 April 2015





**All India Council for Technical Education**  
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 [www.aicte-india.org](http://www.aicte-india.org)

Application Id: 1-2453132422			Course	Full/Part Time	Affiliating Body	Intake 2014-15	Intake Approved for 15-16	NRI Approval status	PIO Approval status	Foreign Collaboration Approval status
Program	Shift	Level								
MANAGEMENT	1st Shift	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	FULL TIME	Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur	120	120	NA	NA	NA
MANAGEMENT	1st Shift	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	PART TIME	Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur	120	120	NA	NA	NA

Note: Validity of the course details may be verified at [www.aicte-india.org](http://www.aicte-india.org)>departments>approvals

The above mentioned approval is subject to the condition that L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT shall follow and adhere to the Regulations, guidelines and directions issued by AICTE from time to time and the undertaking / affidavit given by the institution along with the application submitted by the institution on portal.

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation:- Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

**Dr. Avinash S Pant**  
Actg Chairman, AICTE

Copy to:

1. The Regional Officer,

Application Number: 1-2453132422\*

Page 2 of 3

Note: This is a Computer generated Letter of Approval.No signature is required.

Letter Printed On:26 April 2015



*All India Council for Technical Education*  
(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 [www.aicte-India.org](http://www.aicte-India.org)

All India Council for Technical Education  
Govt. Polytechnic Campus  
Adjoining Directorate of Technical Education  
Vikas Nagar, Kanpur-208 002, Uttar Pradesh

2. The Director Of Technical Education,  
Bihar
1. The Registrar,  
Babasaheb Bhimrao Ambedkar Bihar University , Muzaffarpur
- ✓ The Principal / Director,  
L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT  
BHAGWANPUR CHOWK,  
MUZAFFARPUR,MUZAFFARPUR,  
Bihar,842001
- The Secretary / Chairman,  
L.N.MISHRA COLLEGE BUSINESS MANAGEMENT  
BHAGWANPUR CHOWK,  
MUZAFFARPUR,MUZAFFARPUR,  
Bihar,842001

Guard File(AICTE)

ber: 1-2453132422\*

Page 3 of 3

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F.No. Northern/1-2455037706/2015/EOA

Date: 21-Apr-2015

To,  
The Principal Secretary,  
Deptt. Of Human Resource Development,  
Govt. of Bihar, New Secretariat,  
Patna-800015, Bihar

**Sub: Extension of approval for the academic year 2015-16**

Ref: Application of the Institution for Extension of approval for the academic year 2015-16

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2012 notified by the Council vide notification number F-No.37-3/Legal/2012 dated 27/09/2012 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Regional Office	Northern	Application Id	1-2455037706
		Permanent Id	1-33393284
Name of the Institute	L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT	Institute Address	BHAGAWANPUR CHOWK, MUZAFFARPUR, MUZAFFARPUR, Bihar, 842001
Name of the Society/Trust	L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT	Society/Trust Address	BHAGWANPUR CHOWK, MUZAFFARPUR, MUZAFFARPUR, Bihar, 842001
Institute Type	Unaided - Private		

Opted for change from Women to Co-ed	No	Opted for change of name	No	Opted for change of site	No
Change from Women to Co-ed approved	Not Applicable	Change of name Approved	Not Applicable	Change of site Approved	Not Applicable

To conduct following courses with the intake indicated below for the academic year 2015-16

Application Number: 1-2455037706\*

Page 1 of 3

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Letter Printed On:26 April 2015





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(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001  
PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 [www.aicte-india.org](http://www.aicte-india.org)

Application Id: 1-2455037706			Course		Affiliating Body					
Program	Shift	Level		Full/Part Time		Intake 2014-15	Intake Approved for 15-16	NRI Approval status	PIO Approval status	Foreign Collaboration Approval status
MCA	1st Shift	POST GRADUATE	MASTERS IN COMPUTER APPLICATIONS	FULL TIME	Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur	30	30	NA	NA	NA

Note: Validity of the course details may be verified at [www.aicte-india.org/departments/approvals](http://www.aicte-india.org/departments/approvals)

The above mentioned approval is subject to the condition that L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT shall follow and adhere to the Regulations, guidelines and directions issued by AICTE from time to time and the undertaking / affidavit given by the institution along with the application submitted by the institution on portal.

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation:- Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

**Dr. Avinash S Pant**  
Actg Chairman, AICTE

Copy to:

1. **The Regional Officer,**  
All India Council for Technical Education  
Govt. Polytechnic Campus  
Adjoining Directorate of Technical Education  
Vikas Nagar, Kanpur-208 002, Uttar Pradesh
2. **The Director Of Technical Education,**

Application Number: 1-2455037706\*

Page 2 of 3

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Letter Printed On:26 April 2014



*All India Council for Technical Education*  
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Bihar

The Registrar,  
Babasaheb Bhimrao Ambedkar Bihar University , Muzaffarpur

The Principal / Director,  
L.N MISHRA COLLEGE OF BUSINESS MANAGEMENT  
BHAGAWANPUR CHOWK,  
MUZAFFARPUR,MUZAFFARPUR,  
Bihar,842001

The Secretary / Chairman,  
L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT  
BHAGWANPUR CHOWK,  
MUZAFFARPUR,MUZAFFARPUR,  
Bihar,842001

Guard File(AICTE)

IEQA SUBMISSION DATE-16/09/2015

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA)  
QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	L.N.MISHRA COLLEGE OF BUSINESS MANAGEMENT,MUZAFFARPUR	Year of establishment	1973
Location of the college	URBAN		
2 ADDRESS			
Address	BHAGWANPUR CHOWK	City	Muzaffarpur
State	Bihar	Pin Code	842001
Website	lnmcbm.org	E-Mail	info@lnmcbm.org
Phone STD Code	0621	Phone No	2250204
Fax STD Code	0621	Fax	2250203
3 HEAD OF THE INSTITUTION			
Name	Dr. SHYAM ANAND JHA	Designation	PROFFESOR IN CHARGE
Status of appointment	PERMANENT		
4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	0621	Phone number	2250204
Fax std code	0621	Fax	2250203
Mobile	+919431013370	E-Mail	info@lnmcbm.org
5 DOES THE COLLEGE FUNCTION FROM			
a. MAIN CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	5.74	5830.0	
RENTED BUILDINGS	0.0	0.0	
b. SATELLITE CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University1	Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur	Other	
Nature of relationship with the university	AFFILIATED	If affiliated, status of affiliation	PERMANENT
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			yes
Programmes offered	MBA & MCA	Name of the Regulatory Council(s)	AICTE
8 COLLEGE FUNCTIONING			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	SELF-FINANCING	Management	PRIVATE
9 MANAGEMENT/TRUST DETAILS			
Name of the Management		Recognition under Uge Act,1956	2f & 12b



Track ID-BRCOGN23643

College Name-L.N.MISHRA  
COLLEGE OF BUSINESS  
MANAGEMENT,MUZAFFARP  
UR

Page 2 of 3

<b>10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER</b>									
Society's registration Act of 1960		no		Relevant Act of the respective state Govt.		no			
Any other (please specify)									
<b>11 NUMBER OF DEGREES OFFERED BY THE COLLEGE</b>									
UG		3		PG		2			
Research		0		Others		0			
Total		5							
<b>12 DETAILS OF DEGREES OFFERED (B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.)</b>									
Arts				Commerce					
Science				Education		B. ED.			
Health Science				Engineering & Technology		BCA & MCA			
Management		BBA & MBA		Others					
Is the college opting for Assessment & Accreditation of Teacher Education department separately?						no			
Is the college opting for Assessment & Accreditation of Physical Education department separately?						no			
Number of departments						0			
<b>13 TOTAL NUMBER OF STUDENTS (EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)</b>									
	UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)		
	Male	Female	Male	Female	Male	Female	Male	Female	
General	0	0	0	0	0	0	0	0	0
SC/ST	0	0	0	0	0	0	0	0	0
OBC	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0
Grand Total	0						0	0	0
<b>14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES</b>									
	UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)		
	Male	Female	Male	Female	Male	Female	Male	Female	
General	538	532	175	127	0	0	0	0	0
SC/ST	25	11	63	34	0	0	0	0	0
OBC	257	162	4	1	0	0	0	0	0
Total	820	705	242	162	0	0	0	0	0
Grand Total	1929						0	0	0
Total number of students in the college		1929							
<b>15 NUMBER OF TEACHING, TECHNICAL AND ADMINISTRATIVE STAFF</b>									
	Permanent		Temporary		Total				
	Male	Female	Male	Female	Male	Female			
Teachers with PG	19	4	0	0	19	4			
Teachers with M.Phil.	0	0	0	0	0	0			
Teachers with Ph.D	20	3	0	0	20	3			
Teachers with NET/SLET	3	1	0	0	3	1			
Technical staff	5	1	0	0	5	1			
Administrative staff	3	0	0	0	3	0			
Support staff	60	5	0	0	60	5			
Total no. of teachers	39	7	0	0	39	7			
<b>16 SUPPORT SERVICES</b>									
Number of titles of books		5532							
Number of journals		72							
Number of e-resources		215							
Does the college have a registered Alumni Association?		yes							
Does the college have a functional Placement Cell?		yes							
<b>17 UNIT COST OF EDUCATION</b>									
Unit Cost=Total annual expenditure divided by no. of students enrolled		37053.0							



Track ID-BRCOGN23643

College Name-L.N.MISHRA  
COLLEGE OF BUSINESS  
MANAGEMENT,MUZAFFARPUR

Page 3 of 3

Unit cost calculated excluding salary component	UR	14374.0
<b>18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE</b>		
First	PLACEMENT OF STUDENTS IS GOOD	
Second	PREMIER COLLEGE FOR MBA & MCA	
Third	MOST OF THE CLASSROOM ARE ICT ENABLED	
Fourth	FACULTY MEMBERS ACTIVELY INVOLVED IN RESEARCH PROJECTS	
Fifth	PASS PERCENTAGE OF STUDENTS MORE THAN 90 PERCENT	
<b>Section 2: Institutional Data Questionnaire</b>		
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement		YES
2. Library has reading room facilities for students and faculty separately		YES
3. The college uses the students feedback for analysis and improvement purposes		YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses		YES
5. The college provides financial aid to at least 10% of the general category students		YES
6. The college has a mechanism for counselling students		YES
7. An annual in-house academic calendar is prepared and implemented by the college		YES
8. The college has a mechanism for addressing grievances of students and staff		YES
9. The college promotes scholarly activities of the faculty beyond the syllabus		YES
10. Internet facility is available in the college for faculty and students		YES
11. The college campus is differently-abled friendly		YES
12. The college has a formal mechanism to promote research activities of its students and faculty.		YES
13. The college has adequate sports facility		YES
14. The college has developed a short term and a long term plan for its development and growth		YES
15. Percentage of classrooms equipped with LCD projector		>50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching		>40%
17. The average number of extension activities organised by the college during the last four years		>6
18. Average percentage utilization of annual allocated funds for the last four years		>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget		>4%
20. Average pass percentage of graduating students		>70%
21. Computer students ratio		<1:30
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)		>10%
23. Percentage of permanent teachers with Ph.D. qualification		>40%
24. Percentage of classes taught by guest faculty or temporary teachers		<20%
25. Students teacher ratio		<30:1
26. Percentage of faculty positions filled against sanctioned posts		>80%
27. Number of add-on courses conducted by the college		>5
28. Awards received by the students in sports and cultural activities in the last four years		National or International Level
29. Percentage of teachers having on-going or completed research projects in the last four years		>25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)		>4
31. Number of Journals subscribed in the library National or International		>20
32. Percentage of students admitted against the reservation category as per Government of India norms		>75%
<b>Certificate</b>		
This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.		

University Grants Commission  
Delhi  
New Delhi-110002.

HANOVER-11  
HANOVER

31 MAR 1983

No. U-17/81 (CP)

To:  
The Director,  
College Development Council,  
Bihar University,  
MUZAFFARPUR.

Subj: UGC preparation of list of colleges under Section 2(r) of the  
UGC Act, 1956 (modified upto 17th June, 1972) inclusion of  
colleges in the list.

I am directed to refer to your letter No. U/52B dated 20-1-83  
on the above subject and to say that the names of the following  
colleges have been transferred from the head "Non-Govt. colleges  
teaching upto Bachelor's Degree" to the head "constituent colleges  
teaching upto Bachelor's Degree" in the list of colleges prepared  
under Section 2(r) of the UGC Act:-

Name of the college	Year of Estt.
1. Banashwar Mahavidyalaya, Muzaffarpur. (on temporary affiliation) Shri H.P. Singh.	1965
2. S.K.J. Law College, Muzaffarpur. Shri Nagushwar Ujha	1940

The names of the following colleges have been transferred from the  
head "Constituent colleges teaching upto Bachelor's Degree" to  
the head "Constituent Colleges teaching upto Post-graduate Degree"  
in the list of colleges:-

Name of the College	Year of Estt.
1. Murali Singh college, Motihari Shri Dhola Nath Singh.	1945
2. Rajendra College, Chapra Shri R.L. Prasad.	1930
3. Ram Dayal Singh College, Muzaffarpur. Dr. J. Pandey.	1940
4. Lalit Narayan Mishra College, of Business Management, Muzaffarpur. Dr. D.D. Guru.	1974.

Yours faithfully,  
E.N. HANAGUHANMAN  
Under Secretary.



*Babasaheb Bhimrao Ambedkar Bihar University,*

Name and address of the college	Status	Year of Estb.	Nature of Affiliation	Teaching Upto	Govt or Non Govt
<input checked="" type="checkbox"/> Lalit Narayan Mishra College of Business Mana Muzaffarpur District Muzaffarpur Bihar	2(f) and 12(B)	1974	Permanent	Master's	Government
M.D.D. Mahila College Muzaffarpur District Muzaffarpur Bihar	2(f) and 12(B)	1948	Permanent	Master's	Government
M.J.K. College Betiya District Pashchim Champaran Bihar	2(f) and 12(B)	1955	Permanent	Master's	Government
M.P. Sinha Science College Muzaffarpur District Muzaffarpur - 842 001 Bihar	2(f) and 12(B)	1967	Permanent	Bachelor's	Government
M.S. College Motihari District Purbi Motihari Bihar	2(f) and 12(B)	1945	Permanent	Master's	Government
M.S.K.B. College Muzaffarpur District Muzaffarpur Bihar	2(f) and 12(B)	1967	Permanent	Bachelor's	Government
M.S.S. Giri College Areraj District Pashchim Champaran Bihar	2(f) and 12(B)	1962	Permanent	Bachelor's	Government
Muneshwar Singh Muneshwari Samta Mahavidyalaya Jandaha District Vaishali - 844 505 Bihar	2(f) and 12(B)	1980	Permanent	Bachelor's	Government
Muzaffarpur Institute of Technology Muzaffarpur District Muzaffarpur Bihar	2(f) and 12(B)	1954	Permanent	Bachelor's	Government
Nirsu Narain Mahavidyalaya Singhara, Vaishali - 844 126 Bihar	2(f) and 12(B)	1981	Permanent	Bachelor's	Non Government

**TO BE PUBLISHED IN GAZETTE OF INDIA PART – III, SECTION 4**

National Council for Teacher Education  
Eastern Regional Committee  
(A Statutory Body of the Govt. of India)  
15, Neelakantha Nagar, Nayapalli, Bhubaneswar – 751012  
Phone-(0674) 2562793, 2563252, 2563156, Fax: (0674) 2564873

F. ERC/NCTE/APE00741/B.Ed.(Revised Order)/2015/32605

Date: 31/05/2018

**ORDER**

**WHEREAS**, in exercise of the powers conferred by sub-section(2) of Section 32 of the National Council for Teacher Education Act, 1993(73 of 1993), and in supersession of the National Council for Teacher Education [Recognition Norms and Procedure] Regulations, 2009, the National Council for Teacher Education has notified the Regulations, 2014 on 1.12.2014,

2. **AND WHEREAS**, the institution viz. **L.N.Mishra College of Business Management, Bhagwanpur Chowk, Muzaffarpur, Bihar – 842001** was granted recognition for conduct of B.Ed. Course of **One year** duration with an annual intake of **100** vide ERC order No. **ERC/7-103.4(I).15/2009/2912 dated 08.01.2010.**

3. **AND WHEREAS**, the institution viz. **L.N.Mishra College of Business Management, Bhagwanpur Chowk, Muzaffarpur, Bihar – 842001** has by affidavit dated 04.02.2015 consented to come under New Regulations 2014 and sought for **Two Basic Units in B.Ed. course**, which require additional facilities.

4. **AND WHEREAS**, it has been decided to permit the institution to have two basic units of 50 students each subject to fulfill following conditions namely,

- (i) The institution shall create additional facilities that include (a) additional built-up area, (b) additional infrastructure, (c) additional funds, (d) adhere to staff norms as per Regulations, 2014 and inform Regional Committee with required documents by October 31, 2015.
- (ii) The applicant-institution for additional unit will be required to submit the required documents such as land documents, Encumbrance Certificate (EC), Land Use Certificate (LUC) and the Building Plan (BP) in the specified proforma available on the website to the Regional Committee in proof of having provided additional facilities before October 31, 2015. Building Completion Certificate (BCC) may be given along with other documents if available, otherwise it can also be given to the Visiting Team at the time of inspection.

P.T.O.

11211

If the institution Contravenes any of the above conditions of the provision of the NCTE Act, Rules, Regulations and Orders made and issued there under, the institution will render itself liable to adverse action including withdrawal of recognition by the Regional Committee under the provisions of Section 17 (1) of the NCTE Act.

By Order,

Regional Director

The Manager  
Government of India Press  
Department of Publications (Gazette Section)  
Civil Lines, New Delhi – 110054

To

The Principal / Correspondent  
L.N.Mishra College of Business Management,  
Bhagwanpur Chowk, Muzaffarpur,  
Bihar – 842001

Copy to:

1. The Commissioner-cum-Secretary, Primary, Secondary & Higher Education, Govt. of Bihar, New Secretariat, Vikas Bhawan, Patna, Bihar-800015.
2. The Registrar, Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur, Bihar-842001
3. The Director, Department of Secondary Education, Govt. of Bihar, New Secretariat, Vikas Bhawan, Patna, Bihar-800015.
4. The Secretary, Dept. of School Education and Literacy, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi -110001.
5. The Under Secretary (CS) National Council for Teacher Education, Hans Bhawan, Wing-II, 1, Bahadurshah Zafar, New Delhi- 110002.
6. Office Order file/ Institution file

Regional Director



**TO BE PUBLISHED IN GAZETTE OF INDIA PART – III, SECTION 4**

**National Council for Teacher Education**

**Eastern Regional Committee**

**(A Statutory Body of the Govt. of India)**

15, Neelakantha Nagar, Nayapalli, Bhubaneswar-751012  
Phone-(0674) 2562793, 2563252, 2563156, Fax: (0674) 2564873

ERC/7-103.4(I).15/2009/ 2912①

January 8, 2010

**Order**

WHEREAS in terms of Section 14(1) of the NCTE Act, 1993 L.N.Mishra College of Business Management, Bhagwanpur Chowk, Muzaffarpur, Bihar – 842001 (Code No. APE00741) to the Eastern Regional Committee of NCTE for grant of recognition for conducting B.Ed. Course with an annual intake of 100 (one hundred) on dt.27.10.2006.

2. AND WHEREAS on scrutiny/perusal of the application submitted by the institution, the documents attached therewith, the affidavit and the input received from the visiting team in the form of report and videography, recommendation of the State Government, the Committee is satisfied that the institution/society fulfills the requirements under the provisions of NCTE Act, Rules and relevant Regulations including the Norms and Standards for the Secondary Teacher Education (B.Ed.) programme such as instructional facilities, infrastructural facilities, library, accommodation, financial resources, laboratory etc. for running the programme and has selected/appointed duly qualified teaching staff as per NCTE norms.

3. NOW, THEREFORE, in exercise of the powers vested under Section 14(3)(a) of the NCTE Act, 1993, the Eastern Regional Committee hereby grants recognition to **L.N.Mishra College of Business Management, Bhagwanpur Chowk, Muzaffarpur, Bihar – 842001** for conducting **B.Ed. Course of Secondary (level) of one year** duration with an annual intake of **100 (one hundred)** from the academic session **2009-2010** under clause 7(11) of NCTE (Recognition Norms & Procedure) Regulations, 2007 subject to fulfillment of the following conditions:



P.T.O.

7. If the institution contravenes any of the above conditions or the provisions of the NCTE Act, Rules, Regulations and Orders made or issued there under, the Regional Committee shall withdraw the recognition as under the provisions of Section 17(1) of the NCTE Act.

8. Further, if the institution is not satisfied by the order, they can prefer an appeal to National Council for Teacher Education, Hans Bhawan, Wing-II, 1, Bahadur Shah Zafar Marg, Near ITO, New Delhi-110002 against this order under Section 18 of the NCTE Act, 1993 within 60 days of the issue of this order. The guidelines of appeal are enclosed herewith.

  
Regional Director

Encl: As above

The Manager to Govt. of India  
Department of Publications, (Gazette Section)  
Civil Lines, Delhi – 110 054

C.C.

- ✓ 1. The Principal, **L.N.Mishra College of Business Management, Bhagwanpur Chowk, Muzaffarpur, Bihar – 842001**
2. The Commissioner-cum-Secretary, Primary, Secondary & Higher Education, Government of Bihar, New Secretariat, Vikas Bhawan, Patna, Bihar-800015.
3. The Registrar, B.R. Ambedkar Bihar University, Muzaffarpur, Bihar-842002.
4. The Director, Department of Secondary Education, Govt. of Bihar, New Secretariat, Vikas Bhawan, Patna, Bihar– 800015.
5. The Secretary, Dept. of School Education and Literacy, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi – 110001.
6. The US (Computer), National Council for Teacher Education, Hans Bhawan, Wing-II, Bahadurshah Zafar Marg, New Delhi – 110 002.
7. Office Order file / Institution file.

  
Regional Director















